



MINUTES of the EXTRAORDINARY MEETING of the TOWN COUNCIL held in the NEW MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON on THURSDAY 13 OCTOBER 2011 at 6.30pm

PRESENT: Cllrs Gammon (Mayor), Ayres, Bowyer, Belchamber MBE, Britton, Caffyn, Emberson, Hulmes, Long, Neno, Squires, Dr Walsh and Weston

2011/2012

29. EVACUATION PROCEDURES

The Chair and Clerk outlined the evacuation procedures.

30. MOBILE PHONES

Members and the public were reminded that the use of mobile phones (other than on silent) was prohibited at Town Council and Committee meetings.

31. APOLOGIES

Apologies were received from Councillor Northeast.

32. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declaration of personal and/or prejudicial interests that they might have in relation to items on the Agenda. Those Councillors who were also Members of the District Council (namely Councillors Bowyer, Britton, Caffyn, Emberson, Gammon, Neno, Squires, Weston and Dr Walsh) declared personal interests with regard to the item on the Church Street/Housing Office as Members of that Council.

33. PUBLIC FORUM and RESUMPTION OF PROCEEDINGS

There were no members of the public present.

34. APPOINTMENT TO VACANT POSITIONS FOLLOWING COUNCILLOR RESIGNATION

Council considered appointments to the following positions following the resignation of a Councillor.

34.1 Chair of the Planning and Transportation Committee

Councillors Hulmes and Long were duly nominated and seconded and on being put to the vote it was **RESOLVED** that:

Councillor Long be appointed Chair of the Planning and Transportation Committee.

34.2 River Ward Member of the Planning and Transportation Committee

It was **RESOLVED** that:

Councillor Belchamber MBE be appointed to the Planning and Transportation Committee forthwith.

34.3 **Policy and Finance Committee**

It was RESOLVED that:

Councillor Long be appointed to the Policy and Finance Committee forthwith.

34.4 **Clymping Gap Advisory Group Representative**

It was RESOLVED that:

Councillor Hulmes be appointed as the Town Council's representative on the Clymping Gap Advisory Group.

34.5 **West Sussex Association of Local Councils**

It was RESOLVED that:

Councillor Hulmes be appointed as the Town Council's representative on the West Sussex Association of Local Councils.

34.6 **Community Resources Committee**

It was RESOLVED that:

The vacancy on the Community Resources Committee be left vacant at this stage.

35. **EXEMPT BUSINESS**

It was RESOLVED that:

Members of the public and accredited representatives of the press be excluded under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

EXTRAORDINARY COUNCIL

THURSDAY 13 OCTOBER 2011

SUMMARY OF MATTERS DISCUSSED IN THE

EXEMPT PART OF THE AGENDA

1. Church Street/Housing Office

Council considered a report looking at options for the future of a town centre community facility and in doing so agreed to submit an offer for the former Arun District Council Housing offices in Church Street. It was also agreed that the principle of the sale of other land within the Town Council's ownership be approved in principle and that outline planning permission be sought once it was known whether the Town Council's offer had been successful.