



15 November 2011

You are hereby summoned to attend an **ORDINARY MEETING** of the **TOWN COUNCIL** to be held in the **NEW MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON** on **THURSDAY 24 NOVEMBER 2011** at **6.30pm**

PETER HERBERT
Town Clerk

AGENDA

2011/2012

1. EVACUATION PROCEDURES

2. MOBILE PHONES

Members are and the public reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

3. APOLOGIES

4. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declaration of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

You should declare your interest by stating:

- (a) the item you have the interest in
- (b) whether it is a personal interest and the nature of the interest
- (c) whether it is also a prejudicial interest
- (d) if it is a prejudicial interest, whether you will be exercising your right to speak under PUBLIC FORUM

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

5. MINUTES

To confirm the Minutes of the meeting held on 22 September 2011 and the Minutes of the Extraordinary meeting held on 13 October 2011, circulated herewith.

6. TOWN MAYOR'S REPORT and URGENT ITEMS

7. PUBLIC FORUM

Members of the public are invited to ask questions or raise issues which are relevant and are the concern of this Council. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address Council should be given to the Clerk by noon of the day of the meeting.

8. CORRESPONDENCE OR ISSUES IN RESPECT OF THE DISTRICT OR COUNTY COUNCIL

9. OFFICERS REPORTS

9.1 Planning and Transportation and Performance and Publicity Overview Committees

Following the resignation of Councillor Hulmes there are now vacancies on the above Committees. Council also needs to appoint a Vice-Chair for the Planning and Transportation Committee.

9.2 Representative on Arun Council for Voluntary Service (ACVS)

Councillor Ayres has indicated that she will be standing down as the Town Council's representative on ACVS. Council is asked to consider whether it wishes to make an appointment, given the forthcoming merger of the Arun and Chichester bodies. The Community Resources Officer will continue to monitor ACVS.

10. REPORTS OF COMMITTEES – (NON-EXEMPT)

10.1 Recommendations from Committees

There were no Recommendations from Committees that need approval by Council.

10.2 Committee Minutes (Non-Exempt)

10.2.1 Policy and Finance

To receive the Minutes of the meeting held on **31 October 2011** – circulated herewith - at which the following items were discussed;

Minutes -

(31.1) By-Election

(31.2) Church Street Offices

(33.1) Open Public Services White Paper

(33.2) A-Board Licensing

(33.3) Electoral Review Of Arun District Council

(33.4) The 2013 Review Of Parliamentary Constituencies In England

(33.5) NALC Larger Councils' Conference & Exhibition

(33.6) NALC Localism Bill

(33.7) NALC Data Protection

(33.8) Arun LSP: Results Of Survey And Way Forward

(33.9) Public Health Plan

(34.) Masterplan – North Littlehampton

(36.1) Youth Services/Project 82

(36.2) Church Street Offices Littlehampton

10.2.2 Community Resources

To receive the Minutes of the meeting held on **20 October 2011** – circulated herewith - at which the following items were discussed;

Minutes –

- (33.1) Enable Me Youth Club Project
- (33.2) Wick War Memorial
- (35.) Allotments Working Group
- (36.1) Museum Periodic Report
- (36.2) Project 82 Periodic Report
- (36.3) Grant Aid Applications 2011 – Round 2
- (36.4) Sport and the Arts Community Event (SPACE) 2011
- (36.5) Town Show and Family Fun Day
- (36.6) Events Programme Review
- (36.7) Jubilee Bandstand
- (36.8) Ferry
- (36.9) South East In Bloom
- (36.10) Arun District Leisure Strategy Survey
- (37.1) Budget Report 2011/12
- (38.) Masterplan – North Littlehampton
- (40.1) Youth Services/Project 82

10.2.3 Planning and Transportation

To receive the Minutes of the meeting held on **10 October 2011** – circulated herewith - at which the following items were discussed;

Minutes –

- (69.1) Planning Application LU/271/1 Morrisons supermarket at Wick
- (69.2) Planning Applications – Lists 37, 38, 39 and 40
- (69.3) A Neighbourhood Plan for Littlehampton
- (69.4) Members Training
- (69.5) Bus 12 Passenger Figures
- (70.1) Planning Application for Littlehampton Fire Station

10.2.4 Planning and Transportation

To receive the Minutes of the meeting held on **7 November 2011** – circulated herewith - at which the following items were discussed;

Minutes –

- (81.1.1) Morrisons Planning Application LU/271/11
- (81.2) Planning Applications – Lists 41, 42, 43 and 44
- (82.) Neighbourhood Plan

10.2.5 Property and Personnel

To receive the Minutes of the meeting held on **24 October 2011** – circulated herewith - at which the following items were discussed;

Minutes –

- (32.1) Southfields Community Centre
- (33.) Masterplan – North Littlehampton
- (35.1) Youth Services/Project 82
- (35.2) Church Street Offices/Community Centre

10.2.6 Performance and Publicity Overview

To receive the Minutes of the meeting held on **8 November 2011** – circulated herewith - at which the following items were discussed;

Minutes -

(26.) Minutes

(29.1) Second Quarter Performance Indicators Report

(29.2) Information Boards

(29.3) Budget Report 2011/12

(29.4) Performance And Publicity Overview Committee Draft Budget 2012/13, 2013/14 & 2014/15

(30.) Masterplan – North Littlehampton

11. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

Members are invited to report on any business relating to their attendance on an outside body as the elected representative of the Town Council.

12. MASTERPLAN – NORTH LITTLEHAMPTON

13. EXEMPT BUSINESS

It is **RECOMMENDED** that:

The public and accredited representatives of the press be excluded from the Meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

14. EXEMPT MINUTES

To confirm the Exempt Minutes of the Extraordinary Council meeting held on 13 October 2011 - herewith for Members of the Council Only

15. OFFICERS' REPORTS (CONFIDENTIAL)

15.1 Church Street/Housing Office