

10 May 2011

You are hereby summoned to attend the **ANNUAL MEETING** of the **TOWN COUNCIL** to be held in the **NEW MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON** on **THURSDAY 19 MAY 2011** at **6.30PM**

PETER HERBERT
Town Clerk

AGENDA

2010/2011

1. EVACUATION PROCEDURES

2. MOBILE PHONES

Members and the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

3. APOLOGIES

4. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

5. PUBLIC FORUM

Members of the public are invited to ask questions or raise issues which are relevant and are the concern of this Council. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address Council should be given to the Clerk by noon of the day of the meeting.

6. TOWN MAYOR'S VALEDICTORY STATEMENT

To receive the valedictory statement of the outgoing Town Mayor, Councillor Mrs Joyce Bowyer.

7. COUNCIL'S RESPONSE

Members of the Council to respond to the Town Mayor's valediction.

8. ELECTION OF TOWN MAYOR

To elect and appoint a Town Mayor who will also be Chair of the Council.

9. DECLARATION OF OFFICE AND WELCOME ADDRESS

To receive the Town Mayor's declaration of acceptance of office.

9.1 To recognise and install the Mayoress or Mayor's Consort, as appropriate.

10. APPOINTMENT OF DEPUTY MAYOR

To elect and appoint a Deputy Mayor who will also be Vice-Chair of the Council and Town Mayor elect.

11. URGENT ITEMS

12. APPOINTMENT OF COMMITTEES AND REPRESENTATIVES ON OUTSIDE BODIES – report herewith

13. MINUTES

To confirm and sign the Minutes of an Ordinary Meeting of the Town Council held on 17 March 2011.

14. REPORTS OF COMMITTEES – (NON-EXEMPT)

14.1 Recommendations from Committees

There are no recommendations from Committees that need approval by Council.

14.2 Committee Minutes

14.2.1 Policy and Finance

There have been no meetings of this Committee since the last Council meeting.

14.2.2 Community Resources

There have been no meetings of this Committee since the last Council meeting.

14.2.3 Property and Personnel

There have been no meetings of this Committee since the last Council meeting.

14.2.4 Performance and Publicity Overview

There have been no meetings of this Committee since the last Council meeting.

14.2.5.1 Planning and Transportation

To receive the Minutes of the meeting held on **4 April 2011** – circulated herewith – at which the following items were discussed;

Minutes –

(129.1) Planning Application LU/47/11 for development at North Littlehampton

(129.2) Planning Applications – Lists 10, 11, 12 and 13

(129.3) Bus Figures for the No 12 service

(130.1) The West Sussex Transport Plan 2011 to 2026

(130.2) Snow Response

14.2.5.2 Planning and Transportation

To receive the Minutes of the meeting held on **3 May 2011** – circulated herewith – at which the following items were discussed;

Minutes –

(141.1) Planning Applications – Lists 14, 15, 16 and 17

(141.2) Bus Figures for the No 12 service

15. MASTERPLAN – NORTH LITTLEHAMPTON

16. EXEMPT BUSINESS

To RESOLVE that:

Members exclude the public and accredited representatives of the press under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted