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Town Clerk – Laura Chrysostomou

Minutes of the Ordinary Meeting of the Planning and Transportation Committee held in The New Millennium Chamber, Manor House, Church Street, Littlehampton BN17 5EW on Monday 26 January 2026 at 6.30pm.

Present:

Councillor Lee – Vice Chair
Councillor Daws
Councillor Long
Councillor Tandy
Councillor Woodman
Councillor May

In attendance:

Emily Sapsed – Democratic and Corporate Services Officer

2025 to 2026

122. Evacuation Procedures

The evacuation procedures were noted.

123. Filming of Council Meetings, Use of Social Media, and Mobile Phones.

The procedures were noted.

124. Apologies

There were apologies from Councillor Wiltshire, Councillor May attended as substitute.

125. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the agenda. The standing declarations were noted and Councillor May declared a personal interest across the agenda as a member of Arun District Council.

126. Minutes

The Minutes of the meeting held on 5 January 2026, previously circulated, were confirmed as a true record and signed by the Chair.

127. Chairs's Report and Urgent Items

The Chair highlighted two consultations, which would be items on the next meeting's agenda on Monday 23 February. Details of the National Planning Policy Framework were previously circulated following the last meeting, to be re-circulated with additional information published since. Details of the Local Cycling and Walking Infrastructure Plan consultation would be circulated to members following the meeting. Members were encouraged to forward comments ahead of the upcoming meeting to officers to collate and draft a response.

128. Public Forum

There were no members of the public present, and no written representations made.

129. Officer's Reports

Planning and Other Arun District Council Matters

129.1. Planning Applications, Lists 2, 3 and 4 if available

It was resolved that:

The representation of the Council, appended to these minutes as Appendix 1, be forwarded to Arun District Council.

130. Proposed Upgrade to an existing Radio Base Station Installation at CTIL 10986427 The Sports Ground, St Floras Road, Littlehampton, West Sussex, BN17 5ST

The committee received pre-application plans, previously circulated, for upgrades to an existing radio base station, and had no further questions at this stage.

131. Rampion 2 Windfarm

There was nothing further to report.

132. West Sussex County Council and Other Highways Matters

There was nothing further to report.

133. Masterplan – Hampton Park / North Littlehampton

There was nothing further to report.

134. Exempt Business

There was none.

The meeting was closed at 18:41pm.

Chair

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning and Transportation Committee Monday 26 January 2026.
Representation on Lists 2, 3 and 4 if available.

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
3	Brookfield	JL	LU/253/25/A	Installation of various signage	Fitzalan Link Road, Wick Littlehampton	No Objections
4	Brookfield	JL	LU/6/26/HH	Two-storey side extension.	71 Fastnet Way Littlehampton	Support