

**Minutes of a meeting of the Planning and Transportation Committee held in
The New Millenium Chamber, The Manor House, Church Street, Littlehampton
BN17 5EW on Monday 7 October 2024 at 6.30 pm.**

Present:

Councillor Wiltshire
Councillor Long
Councillor Woodman
Councillor May

In attendance:

Laura Chrysostomou – Town Clerk

2024 to 2025

67. Evacuation Procedures

The evacuation procedures were noted.

68. Filming of Council Meetings, Use of Social Media, and Mobile Phones

The procedures were noted.

69. Apologies

There were apologies from Councillors Richards and Lee. Councillor May attended as a substitute for Councillor Lee.

70. Declarations of interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the agenda. The standing declarations were noted, and no further declarations were made.

71. Minutes

The Minutes of the meeting held on 9 September 2024 were confirmed as a true record and signed by the Chair.

72. Chair's Report and Urgent Items

There were none.

73. Public Forum

73.1. A259 Fitzalan Link Road / Nightingale Way Roundabout

Councillor Tandy addressed the Committee regarding poor directional signage on this roundabout. Referring to previous communications between the Town Council and the County Council on this matter, he wished to make the Committee aware that this remained an issue as to date improvements had yet to be considered, let alone made. Noting that this junction was becoming increasingly busy, Councillor Tandy had written to local County Councillors to enlist their support for what were considered minor changes to junction markings on the roundabout that it was thought would alleviate current concerns.

Due to the Committee's previous involvement and interest he wished to make members aware of the action he had taken.

It was resolved that:

The update be noted.

74. Planning and other Arun District Council Matters

74.1. Standing Orders / Urgent Action

Members had before them an urgent action which had been previously circulated, confirming the decision not to object to the renewal of the pavement licence for the Portuguese Grill on the High Street application reference number 120197.

It was resolved that:

The Urgent Action be noted.

74.2. Planning Applications, Lists 37, 38, 39 and 40.

It was therefore resolved that:

The representations of the Council, appended to these Minutes as Appendix 1, be forwarded to Arun District Council.

74.3. Planning Application Appeal Decision LU/181/23/PL

Members had before them a planning application appeal decision, regarding the proposed change of use of the premises at 1a Bayford Road from a private dwelling to a four-bedroom house of multiple occupation (HMO) which had been previously circulated. Members were disappointed to note that the Local Planning Authority's decision to refuse the application had been dismissed.

It was resolved that:

The appeal decision be noted.

75. Consultation on Changes to the National Planning Policy Framework (NPPF)

Members had before them, previously circulated, a copy of the response that had been agreed at the Policy and Finance Committee to the above government consultation.

It was resolved that:

The Town Council's response to this consultation be noted.

76. Rampion 2 Windfarm

There was nothing further to report.

77. West Sussex County Council and other Highways Matters

There was nothing further to report.

78. Masterplan, North Littlehampton

- 78.1. It was noted that construction of the Lyminster Bypass was expected to be completed in December. It was also reported that the District Council and developer were looking to arrange an Advisory Group meeting in the coming months.

It was resolved that:

The update be noted.

79. Exempt Business

There was none.

The meeting was closed at 7.06pm.

Chair

Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 07 October 2024. Representation on Lists 37, 38, 39 and 40

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
37	Brookfield	JL	LU/223/24/CLP	Lawful development certificate for the proposed replacement of hanging tiles with cement board cladding.	1 Coniston Way Littlehampton	No Objections
37	River	JD	LU/206/24/PL	Replacement of existing external concrete tile cladding with white cement based cladding board on south elevation.	7 Field Place Littlehampton BN17 6ET	No Objections
38	Brookfield	JL	LU/219/24/HH	Single storey front/side extension, first floor side extension and hip to gable loft conversion including installation of 1 No. rear window and front rooflights	8 Bellscroft Close Littlehampton BN17 6EA	Welcomed the biodiversity enhancement proposals and had no objections. The committee would also like to see consideration being given to the opportunity to introduce rainwater harvesting for use in the property for example the toilet cistern.
38	Wickbourne	DR	LU/231/24/CLP	Lawful development certificate for the proposed installation of a electric roller shutter on the carport.	29 Blackbourne Chase Littlehampton	No Objections, subject to confirmation that the proposal doesn't breach the covenant.
40	Wickbourne	DR	LU/239/24/PL	Refurbishment works of an Eg(iii)/B2/B8 unit including replacement roof with solar panels, new windows, and doors, and resurfacing of car park/service yard. This application is in CIL zone 4 (zero rated) as other development.	Unit 12 And Unit 12a Arndale Road Littlehampton	No Objections