How to contact us



Write to: Manor House, Church Street. Littlehampton, West Sussex, BN17 5EW

Email: Itc@littlehampton-tc.gov.uk Call: 01903 732063

Find us online: www.littlehampton-tc.gov.uk

Town Clerk – Laura Chrysostomou

Minutes of a meeting of the Planning and Transportation Committee held in The New Millenium Chamber, The Manor House, Church Street, Littlehampton BN17 5EW on Monday 4 November 2024 at 6.30 pm.

Present:

Councillor Wiltshire **Councillor Daws** Councillor Lee Councillor Long Councillor Tandy Councillor Woodman

In attendance:

Juliet Harris – Assistant Town Clerk

2024 to 2025

80. Evacuation Procedures

The evacuation procedures were noted.

81. Filming of Council Meetings, Use of Social Media, and Mobile Phones

The procedures were noted.

82. Apologies

There were apologies from Councillor Richards and Councillor Tandy substituted for her.

83. Declarations of interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the agenda. The standing declarations were noted, and Councillor Tandy also declared a personal interest across the agenda as a member of Arun District Council and a member of their Planning Policy Committee.

Councillor Woodman also declared a personal interest in planning application LU/255/24/HH, 1 Lizard Head as the property was opposite her main residence. She confirmed that should there be any discussion of the application she would leave the room.

84. Minutes

84.1. Regarding Minute 74.3, Appeal decision LU/181/23/PL, it was considered that the minute required clarification regarding the Planning Inspector's decision and that the Town Council had also objected to the application. It was clarified that on the matter of over concentration of housing of multiple occupation, where the Town Council had raised its objection, the Inspector had found in favour of the applicant. However, they had dismissed the appeal overall and upheld the local planning authority's decision to refuse consent. This was on the grounds that the plans, if approved, presented an increased flood risk which the application had not adequately addressed.

It was therefore resolved that:

Subject to clarification on this point being added, the Minutes of the meeting held on held on 7 October 2024 be approved and signed by the Chair.

85. Chair's Report and Urgent Items

85.1. Consultation Proposed New EV Charging Points – Clun Road

- 85.1.1. The Committee received a consultation by West Sussex County Council, copy attached to the minutes, which set proposals to install new EV charging points in Clun Road. The deadline for responses was before the next meeting and the Committee was therefore requested to consider and comment upon the proposals. The consultation was accompanied by information about how these installations would be dealt with in the future as well as links to the County Council's website and email addresses for enquiries about the chargers and highways matters generally. The Assistant Town Clerk confirmed that this information would also be publicised using the Town Council's social media.
- 85.1.2. The Committee proceeded to consider the proposed installation; it was noted that as the pace of rolling out the EV charger installations had increased. The intention was no longer to restrict the availability of on street parking and to add the ability to charge to already established parking areas. The proposal was considered sensible, and members were supportive of the installation.

It was therefore resolved that:

The Committee's views as set out in Minute 85.1.2. above be forwarded to West Sussex County Council.

86. Public Forum

There were no members of the public present and no written representations.

87. Planning and other Arun District Council Matters

87.1. Standing Orders / Urgent Action

Members had before them two urgent actions, previously circulated, confirming decisions not to object to the renewal of the pavement licence for Costa Coffee on the High Street (application reference number 120233) and to support the introduction of a traffic regulation order for the introduction of restrictions on Connaught Road to facilitate the introduction of a School Street Initiative.

It was resolved that:

The Urgent Actions be noted.

87.2. Planning Applications, Lists 41, 42, 43 and 44.

Councillors Long, Tandy and Wiltshire declared personal interests in Planning Application LU/246/24/PL, Land at Toddington Lane as they had attended a pre-application consultation on the proposals. They each confirmed that when considering the planning application, they would do so without predetermination, taking into account the papers that were before them at that meeting.

It was therefore resolved that:

The representations of the Council, appended to these Minutes as Appendix 1, be forwarded to Arun District Council.

88. Rampion 2 Windfarm

There was nothing further to report.

89. West Sussex County Council and other Highways Matters

89.1. A27 Arundel Bypass

89.1.1. The Committee had before it a report, previously circulated, which set out the current position regarding the Bypass Scheme and the recent decision to withdraw it altogether from the national programme. At the Council meeting on 17 October, there was a consensus that the Town Council should be more vocal in articulating the case for improvements on this important part of the local highways network. The Committee was therefore tasked with reviewing the options with a view to formulating a response enabling the Town Council to make further representations.

- 89.1.2. Members proceeded to consider the route options, including the preferred route alongside other representations that were being made and discussed by both West Sussex and Arun District Council. Regarding the latter point, it was noted that the County Council had already agreed to make representations to the Government and that Arun would be debating the matter at their forthcoming Council meeting on 6 November 2024.
- 89.1.3. In considering alternative routes and options to address the congestion issues on this section of the highways network, it was uppermost in Members minds that a full bypass of the length planned was clearly unaffordable and that one way to tackle this was to look at a shorter route requiring a much smaller land take. Members were also of the strong view that it was the junctions on this stretch of the A27 that caused congestion, not the road itself and highlighted that improving the junctions at the major pinch points of Crossbush and the Ford Road roundabout would be more effective. It was therefore considered sensible to use this approach as a starting point for any further proposal and representation.
- 89.1.4. In reaching this conclusion Members also discussed the alternative route that had been promoted by the Sussex Wildlife Trust. This envisaged using the path of an old route that had been partially constructed at Crossbush with a more direct route, either an underpass or over land through to the Ford Road roundabout junction. This would have a much smaller land requirement, be less damaging to the environment, would link to the Lyminster and lend itself more readily to junction improvements at both Crossbush and Ford. Whilst funding would still be required, it was thought that this option would be more appealing and also had the potential to attract infrastructure funding derived from other local development in the immediate vicinity.
- 89.1.5. Mindful of the representations being made and discussions that were being held at other authorities, it was considered that these should be monitored to help inform a representation seeking a review of the Government's decision. It was also thought that where possible, the Town Council's representation would be strengthened if it were aligned to that of the District and County Council's.

It was therefore resolved that:

A letter of representation highlighting the points made during the meeting be drafted and presented to Full Council for approval.

90. Masterplan, North Littlehampton

90.1. It was noted that an Advisory Group meeting was scheduled to be held on Friday 15 November 2024.

It was resolved that:

91.	Exempt Business		
	There was none.		
	The meeting was closed at 7.28 pm.		
		Chair	

The update be noted.

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 4 November 2024. Representation on Lists 41, 42 and 43

Plan List No.	Ward	Ward CLLR	Planning No.	Details of Application	Location	Comments
41	Courtwick with Toddington	DR	LU/246/24/PL	Demolition of existing structures and development of land to create 10 No. residential dwellings, landscaping, access, car parking and cycle parking. This application may affect the setting of listed buildings, is in CIL zone 2 and is CIL liable as new dwellings.	Land at Toddington Lane Littlehampton	The committee had no objections. We welcomed the correspondence between the applicant and planning authority regarding ecology and biodiversity, which they hoped would lead to a more sustainable development. The use of natural hedging and rainwater harvesting for flushing toilets would be welcome to address the loss of habitat and mitigate rainwater run-off and foul sewer overload.
42	River	JD	LU/251/24/PL	External alterations comprising the installation of new / replacement windows and doors including new secondary front entrance. This application may affect the setting of listed buildings and is in CIL zone 4 (zero rated) as other development.	Street Littlehampton	No objection
42	River	CW	LU/242/24/PL	Change of use to F1 and F2 community centre and place of worship. This application is in CIL zone 4 (zero rated) as other development.	1-5 St Martins Lane Littlehampton	Support
42	Wickbourne	DR	LU/170/24/PL	2 storey front extension, internal rearrangements. This application is in CIL Zone 4 (Zero Rated) as other development.	Wickbourne Chapel Clun Road Littlehampton	No objection

Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 4 November 2024. Representation on Lists 41, 42 and 43

43	Brookfield	JL	LU/255/24/HH	Single storey side extension.	1 Lizard Head	No objection
					Littlehampton	
43	Wickbourne	DR	LU/258/24/CL P	Lawful development certificate for a proposed loft conversion with rear dormer, part hip to gable and front roof lights.	91 Wick Farm Road Littlehampton	No objection
44	Beach	BW	LU/186/24/S73	Readvertisement due to amended location plan and Certificate. Variation of condition 2 and 7 imposed under LU/158/22/PL relating to approved plans and rewording of period for decentralised, renewable, low carbon energy supply system to a 12 month period and removal of condition 8 relating to full details of biodiversity (green/brown) roof.	Mewsbrook Park, Trading Kiosk Hendon Avenue Littlehampton	The committee had no objection and would appreciate confirmation that the public toilets will remain accessible outside the opening hours of the café.
44	Wick	DR	LU/248/24/HH	Proposed detached garage and workshop to rear. Extend existing drop kerb and install porous block paving with soakway to front drive. New rear veranda roof and apply cedral cladding to all elevations.	3 Blakehurst Way Littlehampton	The committee had no objections to the proposal and suggested that should the application be approved; a condition be introduced to ensure that the property remained a private residential dwelling. The committee also sought confirmation regarding the exemption from the net biodiversity provision.
44	River	JD &	LU/263/24/CL P	Lawful development certificate for the proposed siting of 3 No. static caravans.	Land at Thornlea Court Lyminster Court Littlehampton	No objection
44	River	JD & CW	LU/261/24/PL	Installation of internal site security fencing and gates. This application is in CIL Zone 4 (Zero Rated) as other development.	The Littlehampton Academy Fitzalan Road Littlehampton	No objection

Low Emission Vehicle Team

Place Services Highways Transport & Planning

Tel: 0330 222 7770

evchargingpoints@westsussex.gov.uk

www.westsussex.gov.uk

1st Floor, Northleigh County Hall Chichester West Sussex PO19 1RQ

01243 642105



Resident address

1st November 2024

Dear Resident,

<u>Important information - Electric Vehicle Chargepoints</u>

proposed in your area

West Sussex County Council plans to install Electric Vehicle Chargepoints in your area soon. This letter provides information about the project and how you can share your thoughts through our online public consultation survey.

We're working with Connected Kerb as part of the West Sussex Chargepoint Network to install on-street electric vehicle chargepoints across the county for residents and communities.

Our aim is that the network will give you the confidence and infrastructure needed, should you wish to switch to an electric vehicle in future.

You are receiving this letter to inform you about plans to install chargepoints in your area as part of the third phase of the project. We'd like to reassure you that if chargepoints are installed in your area, parking restrictions will not change. Any vehicle can park in the EV Bays, whether it's charging or not. Existing parking restrictions, such as permit requirements and pay & display zones, will remain in effect.

Proposed locations in your area; (Chichester District)

Locations in your area will be added here

The enclosed leaflet provides further information on the West Sussex EV Chargepoint project including details on why the locations have been chosen and how the programme is funded.

To share your views on the EV Chargepoint proposals, please complete our online survey using the link below or scan the QR code provided in the leaflet. The consultation runs from Friday 1 November to Friday 29 November 2024.

https://yourvoice.westsussex.gov.uk/ev-chargepoints

Alternatively, please call a member of our team on 0330 222 7770 or email us at:evchargingpoints@westsussex.gov.uk

To view the proposed locations or to suggest a site for future consideration please visit the Connected Kerb website:

www.connectedkerb.com/westsussexresidents

Thank you for your feedback.

Yours sincerely,

Sarah Beddoe

EV Programme Manager West Sussex County Council

