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Town Clerk – Laura Chrysostomou

Minutes of a meeting of the Planning and Transportation Committee held in The Fleming Room, The Manor House, Church Street, Littlehampton BN17 5EW on 15 July 2024 at 6.30 pm

Present:

Councillor Lee - Vice Chair in the Chair
Councillor Daws
Councillor Long
Councillor O'Neill
Councillor Woodman

In attendance:

Juliet Harris – Assistant Town Clerk

2024 to 2025

27. Evacuation Procedures

The evacuation procedures were noted.

28. Filming of Council Meetings, Use of Social Media and Mobile Phones

The procedures were noted.

29. Apologies

There were apologies from Councillor Wiltshire, Councillor O'Neill attended as her substitute.

30. Declarations of interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted, and Councillor O'Neill also declared a personal interest across the agenda as a member of Arun District Council.

31. Minutes

The Minutes of the meeting held on 17 June 2024 were confirmed as a true record and signed by the Chair.

32. Chair's Report and Urgent Items

There were none.

33. Public Forum

There was one member of the public present, and no representations were made.

34. Planning and other Arun District Council Matters 34.1. Planning

Applications, Lists 25, 26, 27 and 28

It was resolved that:

The representations of the Council, appended to these Minutes as Appendix 1, be forwarded to Arun District Council.

34.2. Licence Application Number: 119889: Soul Kitchen and Bar Limited The Nelson Hotel, 61, Pier Road, Littlehampton, West Sussex, BN17 5LP

Members had before them details of the abovementioned licence application, previously circulated, which sought permission to sell alcohol for consumption on new restaurant premises planned in Pier Road. The Committee had no objection to the application and welcomed the reopening of the building.

It was resolved that:

The Committees' position be forwarded to the District Council Licensing Team.

35. Rampion 2 Windfarm

There was nothing further to report.

36. Transportation and other West Sussex County Council Matters

There were none.

37. Masterplan, North Littlehampton

There was nothing further to report.



38. Exempt Business

There was none.

The meeting was closed at 6:48 pm.

Chair

Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 15 July 2024 Representation on Lists 25, 26, and 27

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
25	River	JD	LU/154/24/CLP	Lawful development certificate for the proposed conversion of existing integral garage into a single bedroom.	39 St Marys Close Littlehampton	No Objection.
25	Wickbourne	DR	LU/149/24/PL	Change of use from B8 (Storage) to E (Offices), removal of existing fence to form new access, 4 No new windows on South elevation and replacement of shutter door with door, 1 No new roller door on West elevation and 1 No new window to North elevation. This application is in CIL Zone 4 (Zero Rated) as other development.	Unit 2 1 Harwood Road Littlehampton BN17 7AU	No Objection.
26	Beach	BW	LU/147/24/HH	Extension of dropped kerb and associated works.	63 Beaumont Park Littlehampton BN17 6PH	No Objection.
26	Courtwick with Toddington	DR	LU/139/24/PL	Erection of 1 No self build dwelling together with associated access, car parking, landscaping, new pond and filling in existing pond. This application affects the setting of listed buildings and is in CIL Zone 2 and is CIL Liable as a new dwelling.	Land East of Flint Acre Toddington Lane Littlehampton BN17 7PN	No Objection.
26	Wickbourne	DR	LU/156/24/CLP	Lawful development certificate for the proposed change of use from dwelling (class C3) to children's home (class C2).	33 Potters Mead Littlehampton	No Objection.
27	Beach	BW	LU/144/24/CLP	Certificate of lawful development for a single storey side extension and porch.	33 Ketch Road Littlehampton	No Objection.

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning and Transportation Committee 15 July 2024 Planning
Applications on List 28

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
28	River	JD	LU/164/24/PL	Change of use of first floor residential flat (Use Class C3) to office accommodation (Use Class E), in connection with the commercial use of 50 High Street, together with bin and cycle storage. This application is in CIL Zone 4 (Zero Rated) as other development.	Sparks View Sparks Court Clifton Road Littlehampton BN17 5AS	No Objection.
28	River	JD	LU/166/24/A	Installation of 2 x fascia signs and 1 x digital screen.	The Nelson Hotel 61 Pier Road Littlehampton BN17 5LP	No Objection.
28	Wick	DR	LU/163/24/PL	The proposals include to demolish the existing (derelict) garage and to place this with a new garage.	Flat A, Glendene Malthouse Passage Littlehampton	No Objection.