

**Non-Exempt Minutes of the Extraordinary Meeting of the Town Council held in
The New Millennium Chamber, Manor House, Church Street, Littlehampton
BN17 5EW on Wednesday 16 September 2025 at 6.30pm.**

Present:

Councillor Butcher – Mayor
Councillor Daws
Councillor Lee
Councillor Long
Councillor May
Councillor Northeast
Councillor Tandy
Councillor Tilbrook
Councillor Wiltshire
Councillor Dr Walsh KStJ

In attendance:

Laura Chrysostomou – Town Clerk
Juliet Harris – Assistant Town Clerk

2025 to 2026

48. Evacuation Procedures

The evacuation procedures were noted.

49. Filming of Council Meetings, Use of Social Media, and Mobile Phones.

The procedures were noted.

50. Apologies

There were apologies from Councillors Blanchard-Cooper, O'Neill, Richards Woodman and Worne.

51. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the agenda. The standing declarations were noted, and no further declarations were made.

52. Non-Exempt Minutes

The Non- Exempt Minutes of the meeting held on 27 August 2025, previously circulated, were confirmed as a true record and signed by the Mayor.

53. Mayor's Report and Urgent Items

There were none.

54. Public Forum

There were no members of the public present, and no written representations made.

55. Exempt Business

55.1. It was resolved that:

The public and accredited representatives of the press be excluded from the Meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

The following item was confidential for Members of the Council only in accordance with Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, being information relating to the financial or business affairs of any particular person.

Council adjourned at 6.33 pm.

Summary of Confidential Matters Discussed in Exempt Business

Council reconvened at 6.34 pm.

56. Exempt Minutes

- 56.1. The Exempt Minutes of the meeting held on 27 August 2025, previously circulated to members of the Council only, were confirmed as a true record and signed by the Mayor.

57. K2 Youth and Community Centre Construction

- 57.1. The council received an update on the current position and recent developments in the negotiations regarding the final construction costs, including issues of delayed completion.

The meeting was closed at 7.01 pm.

Mayor