

**Minutes of a Meeting of the Planning and Transportation Committee held in
The K2 Youth and Community Centre, Eldon Way, Wick, BN17 7HE on
Monday 14 July 2025 at 6.30 pm.**

Present:

Councillor Wiltshire – Chair
Councillor Daws
Councillor Long
Councillor Tandy
Councillor Woodman

In attendance:

Juliet Harris - Assistant Town Clerk

2025 to 2026

28. Evacuation Procedures

The evacuation procedures were noted.

29. Filming of Council Meetings, Use of Social Media, and Mobile Phones.

The procedures were noted.

30. Apologies

There were apologies from Councillor Lee.

31. Declaration of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the agenda. The standing declarations were noted, and no further declarations were made.

32. Minutes

The minutes of the meeting held on Monday 16 June 2025, previously circulated, were confirmed as a true record and signed by the chair.

33. Chair's Report and Urgent Items

33.1. Land North of Littlehampton Academy – Street Naming Consultation

Members received a consultation, copy attached to the minutes, which requested comments on four new street names for the development on the Land North of Littlehampton Academy. The proposal was considered as an urgent item due to the limited response time frame. The proposals were based on coastal theme and whilst this was appreciated, members considered it would be more meaningful if the roads were more reflective of the area's history and landscape. With this in mind, members suggested the use of names such as Amberley, Bignor, Chantry, and Rackham—which were known local landscape areas and historically used as house names at Littlehampton Community School.

It was resolved that:

The above comments be forwarded to Arun District Council in response to the consultation.

34. Public Forum

There were no members of the public present, and no written representations made.

35. Planning and Other Arun District Council Matters

35.1. Planning Applications, Lists 25, 26, 27, and 28 if available.

It was resolved that:

The representations of the Council, appended to these Minutes as Appendix 1, be forwarded to Arun District Council.

36. Rampion 2 Windfarm

There was nothing further to report.

37. West Sussex County Council and Other Highways Matters

37.1. Traffic Regulation Order: Northern Section of the Lyminster Bypass Speed Limits

Members considered a Traffic Regulation Order (TRO), previously circulated, outlining proposed speed limits for the newly opened northern section of the Lyminster Bypass. In considering the proposals it was felt that the 40mph section proposed at the northern section be extended south to the Lyminster Road junction. This adjustment aimed to ease the

transition between the 30mph and the 50mph speed limits on the bypass, allowing vehicles to merge more smoothly into the traffic flow. Additionally, it was suggested that the TRO incorporate waiting restrictions near field entrances along the bypass to discourage parking by delivery drivers, who had been observed congregating in these areas and using them as waiting points.

It was resolved that:

The above comments be forwarded to West Sussex County Council in response to the consultation.

38. Masterplan – North Littlehampton

There was nothing further to report.

39. Exempt Business

There was none.

The meeting closed at 6.48pm.

Chair



Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 14 July 2025. Representation on Lists 25, 26 & 27

Plan List No.	Ward	Ward CLLR	Planning No.	Details of Application	Location	Comments
25	Brookfield	JL	LU/103/25/HH	Dropped curb and block paving to create a driveway.	36 Horsham Road Littlehampton BN17 6DA	No Objections
25	Courtwick with Toddington	FT	LU/102/25/CLP	Lawful development certificate for the proposed rendering of the front elevation	29 Toddington Park Littlehampton BN17 6JZ	No Objections
26	Courtwick with Toddington	FT	LU/104/25/HH	Addition of balcony to rear of property accessed by converting existing window to a double door.	1 Murray Rise	No Objections