How to contact us



Write to: Manor House, Church Street, Littlehampton, West Sussex, BN17 5EW

Email: Itc@littlehampton-tc.gov.uk

Call: 01903 732063

Find us online: www.littlehampton-tc.gov.uk

9 August 2022

Notice is hereby given that there will be a meeting of the:

Planning and Transportation Committee

Venue: The New Millennium Chamber, Manor House, Church Street,

Littlehampton BN17 5EW

Date: Monday 15 August 2022

Time: 6.30 pm

Committee:

Councillor Tandy – Chair Councillor Buckland Councillor Long Councillor Tilbrook Councillor Turner Councillor Woodman

Peter Herbert, Town Clerk

2022 to 2023

Agenda

1. Evacuation Procedures

2. Filming of Council Meetings, Use of Social Media and Mobile Phones

During this meeting, the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be filmed. If another member of the public objects to being recorded, the person or persons filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

3. Apologies

4. Declarations of interest

Members and Officers are reminded to make any declaration of disclosable pecuniary or personal and or prejudicial interests that they may have in relation to items on this Agenda.

You should declare your interest by stating:

- a. the item you have the interest in
- b. whether it is a disclosable pecuniary interest, whereupon you will be taking no part in the discussions on that matter, or
- c. i. whether it is a personal interest and the nature of the interest
 - ii. whether it is also a prejudicial interest
 - iii. If it is a prejudicial interest, whether you will be exercising your right to speak under Public Forum

It is recorded in the register of interests that:

- Councillor Buckland is a Member of Arun District Council
- Councillor Tilbrook is a Member of Arun District Council

These interests only need to be declared at the meeting if there is an agenda item to which they relate.

5. Minutes

To confirm the Minutes of the meeting held on 18 July 2022, circulated herewith, pages 4 to 9. In accordance with the Town Council's Standing Orders, Section 9a, Members are reminded that no discussion of the draft minutes of a preceding meeting shall take place except in relation to their accuracy.

6. Chair's Report and Urgent Items

7. Public Forum

Members of the public are invited to ask questions or raise issues which are relevant and are the concern of this committee. A period of 15 minutes is allocated for this purpose. If possible, notice of intention to address the Committee should be given to the Clerk by noon of the day of the meeting.

8. Planning and other Arun District Council Matters

8.1. Planning Applications

Lists 29, 30, 31 and 32 if available, attached, pages 10 to 11.

8.2. Pre-planning Consultation – Proposed 5G Telecommunications Installation for H3G UK – Hawthorn Road Streetworks, Wick BN17 7SQ

To consider and comment upon the attached proposals, pages 12 to 18.

9. Transportation and other West Sussex County Council Matters

9.1. Arundel Local Cycling and Walking Infrastructure Plan Consultation

To note the consultation by Arundel Parish Council, page 19. Details are available at: LCWIP Consultation | Arundel Town Council

10. Masterplan – North Littlehampton

11. Exempt Business

It is Recommended that:

The public and accredited representatives of the press be excluded from the Meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

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Minutes of a Meeting of the Planning and Transportation Committee held in The New Millennium Chamber, Manor House, Church Street, Littlehampton BN17 5EW on Monday 18 July 2022 at 6.30 pm

Present:

Councillor Tandy – Chair Councillor Buckland Councillor Long Councillor Woodman

2022 to 2023

23. Evacuation Procedures

The evacuation procedures were noted.

24. Filming of Council Meetings, Use of Social Media and Mobile Phones

The procedures were noted.

25. Apologies

There were apologies from Councillors Tilbrook and Turner.

26. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted.

Councillor Long declared a personal interest in item 30.2, Planning Application A/45/21/PL, as a member of Lanes Health Club.

27. Minutes

The Committee received the minutes of the meeting held on 20 June 2022, previously circulated, it was noted that Councillor Woodman's apologies had been omitted in error.

It was therefore Resolved that:

Subject to this being corrected, the Minutes of the meeting held on 20 June 2022 be approved and signed by the Chair.

28. Chair's Report and Urgent Items

28.1. Planning Application WSCC/020/22 Cornfield School, Cornfield Close

Members were asked to consider an application received for an installation of a temporary Portakabin classroom for 104 weeks. Members had no objection to the application.

It was therefore Resolved that:

The Committee's comment be forwarded to the County Council.

28.2. Planning Consultation of Amendment <u>LU/158/22/PL</u> Mewsbrook Park Trading Kiosk

The planning application had been re-advertised with an update regarding the provision of toilet facilities. This confirmed that the redeveloped facility would contain toilets that would only be accessible during the normal trading hours of the kiosk. The Committee maintained its stance that although there was no overall objection to the new kiosk, the provision of public toilet facilities would be reduced by this proposal. The Committee wished to reiterate the point that there was technology available that it was understood the developer was happy to install which would provide access to the public to the toilet facilities outside the café opening hours allowing the current service level to be maintained.

It was Resolved that:

The Committee's comments reinforcing the wish to see the provision of public toilet facilities maintained at Mewsbrook Park be forwarded to the District Council.

29. Public Forum

There were no members of the public present.

30. Planning and Other District Council Matters

30.1. Planning Applications – Lists 25, 26, 27 and 28

It was Resolved that:

The representations of the Council, appended to these Minutes as Appendix 1, be forwarded to Arun District Council.

30.2. Planning Application A/45/22/PL Rustington Golf Centre, Golfers Lane, Angmering

Members received the Notice of Appeal relating to the above application. It was noted that all previous comments will be taken into consideration by the Planning Inspectorate as part of the Appeal process.

It was Resolved that:

The update be noted.

30.3. Planning Application WSCC/058/20 Fitzalan Road, East Street

Members received a notice from the County Council, previously circulated, confirming that the above application had been withdrawn. This related to the original installation of a 3.5m high acoustic fence, the height of which was the subject of further investigation by both the District and County Council. In the absence of any further detail, the Committee requested that formal enquiries be made to the District Council seeking an update on their investigations into this matter.

It was Resolved that:

The update be noted and an update be requested from Arun District Council regarding the acoustic fence.

31. Transportation and West Sussex County Council Matters

There were none.

32. Masterplan – North Littlehampton

There was nothing further to report.

33. Exempt Business

There was none.

The meeting closed at 7.17 pm.

Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 18 July 2022 Representation on Lists 25, 26, 27 & 28

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
25	Beach	WT	LU/149/22/PL	Cover to existing roof terrace and first floor extension to provide toilets and store. This site is in CIL Zone 5 (Zero Rated) as other development.	Promenade Shelter Sea Road Littlehampton BN16 2NA	Support
25	Brookfield	AT/BW	LU/154/22/TEL	Prior Notification under Schedule 2 Part 16 Class A for a proposed 5G telecoms installation: H3G Phase 8 high street pole c/w wrap-around cabinet: and 3 further additional equipment cabinets.	Land at junction of Hollyhock Way and Worthing Road Littlehampton BN17 6SH	Objection on the grounds that the location is inappropriate and would be better located on the nearby industrial estates or park. It would have an adverse impact on views and amenity of nearby residents and users of the bus stop and highway. At 15m/50ft high, the monopole would be above the tree level so very visible and contrary to Policy TEL DM1 of the Local Plan: 'equipment should be sympathetically designed and camouflaged'. The development was considered too exposed, and at risk of vandalism. There were also concerns that the site is in a parkland residential area with a bus stop and housing. It is generally accepted that masts should be at least 75 metres away from dwellings, and there is less distance than that here.

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 18 July 2022 Representation on Lists 25, 26, 27 & 28

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
25	River	ΙΒ	LU/180/22/PL	Change of use from light industrial (E (g) (iii) Use Class) to residential use (C3 Use Class) to create 1 No 2 bedroom dwelling, including creation of internal courtyard garden, door and window alterations, installation of a micro wind turbine and solar panels, and refuse and cycle storage provision (resubmission following LU/79/22/PL). This application is in CIL Zone 4 and is CIL Liable as new dwelling.	7 Arundel Road Littlehampton BN17 7BY	No objection
25	River	IB	LU/183/22/HH	Erection of accommodation for dependant relative ancillary to main dwelling. This site is in CIL Zone 4 and is CIL Liable as new dwelling.	39 Cornwall Road Littlehampton BN17 6EQ	No objection
25	Courtwick with Toddington	JL/FT	LU/184/22/HH	Erection of single storey rear extension following demolition of existing conservatory and detached garage.	1 Hearnfield Road Littlehampton BN17 7PR	No objection
25	Courtwick with Toddington	JL/FT	LU/186/22/PL	Demolition of redundant services building, removal of temporary containers and construction of new single storey warehouse unit. This site is in CIL Zone 2 (Zero Rated) as other development.	Hollyacre, Offices Toddington Lane Littlehampton BN17 7PP	Objection on the grounds that there would be an adverse effect on the residential and visual amenity by virtue of the scale and proximity of the development to the rear gardens of neighbouring properties.
26	Wickbourne	JL/FT	LU/155/22/A	Installation of 2 x non-illuminated fascia signs.	Wick Information Centre, 76 Wick St Littlehampton BN17 7JS	Support

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 18 July 2022 Representation on Lists 25, 26, 27 & 28

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
28	River	IB	LU/191/22/PL	Modification of ground floor entrance way, adding service window and new customer entrance, whilst converting existing customer/ restaurant access into residential access for maisonette flat above. This application is in CIL Zone 4 (Zero Rated) as other development.		No objection
28	Brookfield	AT/BW	LU/213/22/CLP	Lawful development certificate for a proposed single storey side extension and loft conversion including hip to gable extension and rear dormer	10 Bell Davies Road Littlehampton BN17 6DU	No Objection
24	Beach	WT	LU/165/22/PL	Infill area below northeast facing first floor terrace to create new treatment room space. This site is in CIL Zone 4 (Zero Rated) as other development. Description change and amended plans rcvd 30/6/22: Infill area below northeast facing first floor terrace to create new treatment room space and changing room and infill at ground floor along part of north east/north west facing to extend servery. This site is in CIL Zone 4 (Zero Rated) as other development.		No Objection

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 15 August 2022 Representation on Lists 29, 30, 31 and 32 if available

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
29	River	IB	LU/205/22/PL	Demolition of existing car garage (B2) and the erection of 2no. residential buildings comprising 4no. flats (C3) with associated works (resubmission of LU/151/21/PL). This application affects the character and appearance of the Littlehampton (River Road) Conservation area and is in CIL Zone 4 (zero rated) as flats.	25 River Road Littlehampton BN17 5BZ	
29	River	IB	LU/209/22/L	Listed building consent for 6 x solar panels to existing rear east facing roofs. (This application may affect the character and appearance of the Littlehampton (River Road) Conservation Area).	River House 10 River Road Littlehampton BN17 5BN	
29	River	IB	LU/215/22/HH	Single storey rear extension.	37 Stanhope Road Littlehampton BN17 6AQ	
29	Courtwick with Toddington	JL/FT	LU/217/22/HH	Single storey rear extension to main house and extension to garage to form link and create additional bedroom and ensuite.	13 Mill Lane Littlehampton BN17 7PH	
29	Beach	WT	LU/220/22/CLP	Lawful development certificate for proposed removal and bricking up of existing bathroom window and installing new window opening with frosted glass (500mm x800mm) on South Elevation.	42 The Winter Knoll Littlehampton BN17 6NB	
30	River	IB	LU/168/22/HH	Erection of single storey front extension	10 Kent Road Littlehampton BN17 6LG	
30	River	IB	LU/200/22/PL	Variation of condition following LU/116/21/PL relating to Condition No 2 - approved plans.	Land South of The Littlehampton Academy, Fitzalan Road, Littlehampton BN17 6ED	

Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning and Transportation Committee 15 August 2022 Representation on Lists 29, 30, 31 and 32 if available

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
30	Beach	WT	LU/206/22/PL	Conversion of flat nos. 2 & 3 to a maisonette, installation of a new staircase and enlargement of bathroom by removing wall between existing study and bathroom. (The application affects the setting of a Listed Building and may affect the character and appearance on the Littlehampton Seafront Conservation area.)	Flat 3 22 South Terrace Littlehampton BN17 5PA	
30	Beach	WT	LU/207/22/L	Listed building consent for the conversion of flat nos. 2 & 3 to a maisonette, installation of a new staircase and enlargement of bathroom by removing wall between existing study and bathroom.	Flat 3 22 South Terrace Littlehampton BN17 5PA	
30	Brookfield	AT/BW	LU/218/22/HH	Single storey front extension following removal of existing front bay window.	4 Ullswater Drive Littlehampton BN17 6SS	
31	River	IB	LU/216/22/PL	Construction of extension to self storage centre. This application is in CIL Zone 4 (Zero Rated) as other development.	Unit K Riverside Industrial Estate Bridge Road Littlehampton BN17 5DF	
31	Beach	WT	LU/225/22/L	Listed building consent for creation of a holiday cottage by demolishing garage & extending workshop. This application affects the character & appearance of the Littlehampton Sea Front Conservation Area & may affect the setting of listed buildings.	Rear of 15 South Terrace Littlehampton BN17 5NZ	



Our Ref: ARN18573

21st July 2022

Dear Arun District Council, Courtwick with Toddington district Ward Councillors and Littlehampton Town Council Members,

Subject: Proposed 5G Telecommunications Installation for H3G UK

The purpose of this letter and its enclosures is to inform stakeholders of our proposed installation prior to a planning submission. The application will be in the name of CK Hutchison Networks (UK) Ltd who will be responsible for construction of the site, the Operator will be H3G better known as Three.

As you will see we have already undertaken several steps in the site identification process having examined the Radio Communications Agency Mast Register, our record of other operators' sites and the council's own mast register. In addition, the policies in the council's development plan have been examined and any relevant planning history of the site. This has led to us identifying the following potential site:

Site Name/Address: Hawthorn Road Streetworks

Hawthorn Road

Wick

Littlehampton Lyminster Arun

BN17 7SQ

NGR: E: 502066 N: 103479

Type of Installation: Proposed 16.0m Phase 8 monopole c/w

wraparound cabinet at base and associated

ancillary works.

The exact location of the site and a detailed description can be found on the enclosed drawings.

The site identified has been rated Amber under the voluntary Ten Commitments Traffic Light Rating System.

WHP Telecoms Ltd, 1a Station Court, Station Road, Guiseley, Leeds LS20 8EY



All H3G UK Ltd installations are designed to be fully compliant with the public exposure guidelines established by the International Commission on Non-lonizing Radiation Protection (ICNIRP). These guidelines have the support of UK Government, the European Union and they also have the formal backing of the World Health Organisation. A certificate of ICNIRP compliance will be included within the planning submission.

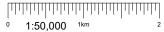
If you have any feedback on these proposals, we look forward to receiving your comments and if you are aware of any other local organisations that are not statutory consultees that you consider should be informed, please let us know and we will endeayour to consult with them.

Yours faithfully,

Sam Holt s.holt@whptelecoms.com SITE LOCATION

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SITE AREA PLAN



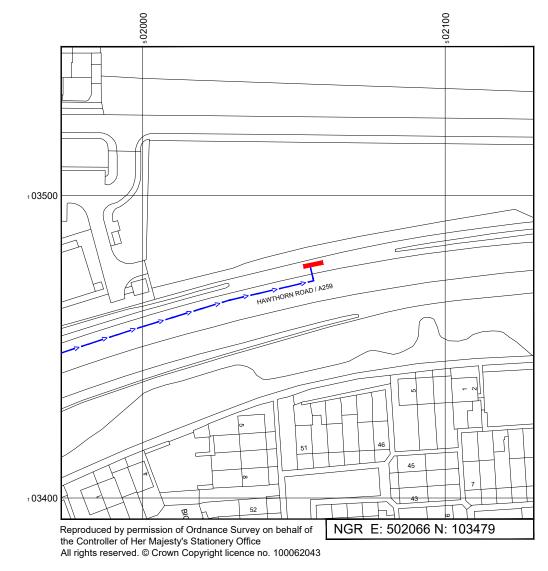


SITE PHOTOGRAPH



Rustingto

05



SITE LOCATION PLAN



GOOGLE MAPS QR CODE

GOOGLE MAPS - https://goo.gl/maps/FbG3fepLEPYSZAWt9 GOOGLE STREETVIEW - https://goo.gl/maps/FrxPT9P8M5RBjUtD6 NOTES:

1. ALL DIMENSIONS IN MM UNLESS OTHERWISE NOTED.

DIRECTIONS TO SITE:

Head southwest on M23. Continue onto A23. Use the left 2 lanes to turn slightly left. At the roundabout, take the 1st exit onto the A27 ramp to Worthing. Merge onto A27. At the roundabout, take the 2nd exit onto Upper Brighton Rd/A27. At Grove Lodge Roundabout, take the 2nd exit onto Warren Rd/A24/A27. At the roundabout, take the 3rd exit onto Crockhurst Hill/A27. At Crossbush Roundabout, take the 1st exit onto Lyminster Rd/A284. At Wick Roundabout, take the 3rd exit onto A259. At Bridge Rd Roundabout, take the 4th exit and stay on A259. Follow A259 and site location is on the left hand side.

Site Provider's Property Boundary: Access Route To Site

Access Route

M002 MBNL 3UK DNSW Planning M001 MBNL 3UK DNSW Planning

CK Hutchison Networks (UK) Limited

Great Brighams Mead, Vastern Road, Reading, Berkshire, England, RG1 8DJ

Design Consultant & Principal Contractor:



WHP Telecoms Unit 1 Maple Park,

Low Fields Avenue, Leeds

Tel: 01133023550 e-mail: info@whptelecoms.com

HAWTHORN ROAD STREETWORKS

Site ID:

ARN18573

HAWTHORN ROAD, WICK, LITTLEHAMPTON, LYMINSTER, ARUN, WEST SUSSEX, SOUTH EAST ENGLAND, ENGLAND, BN17 7SQ

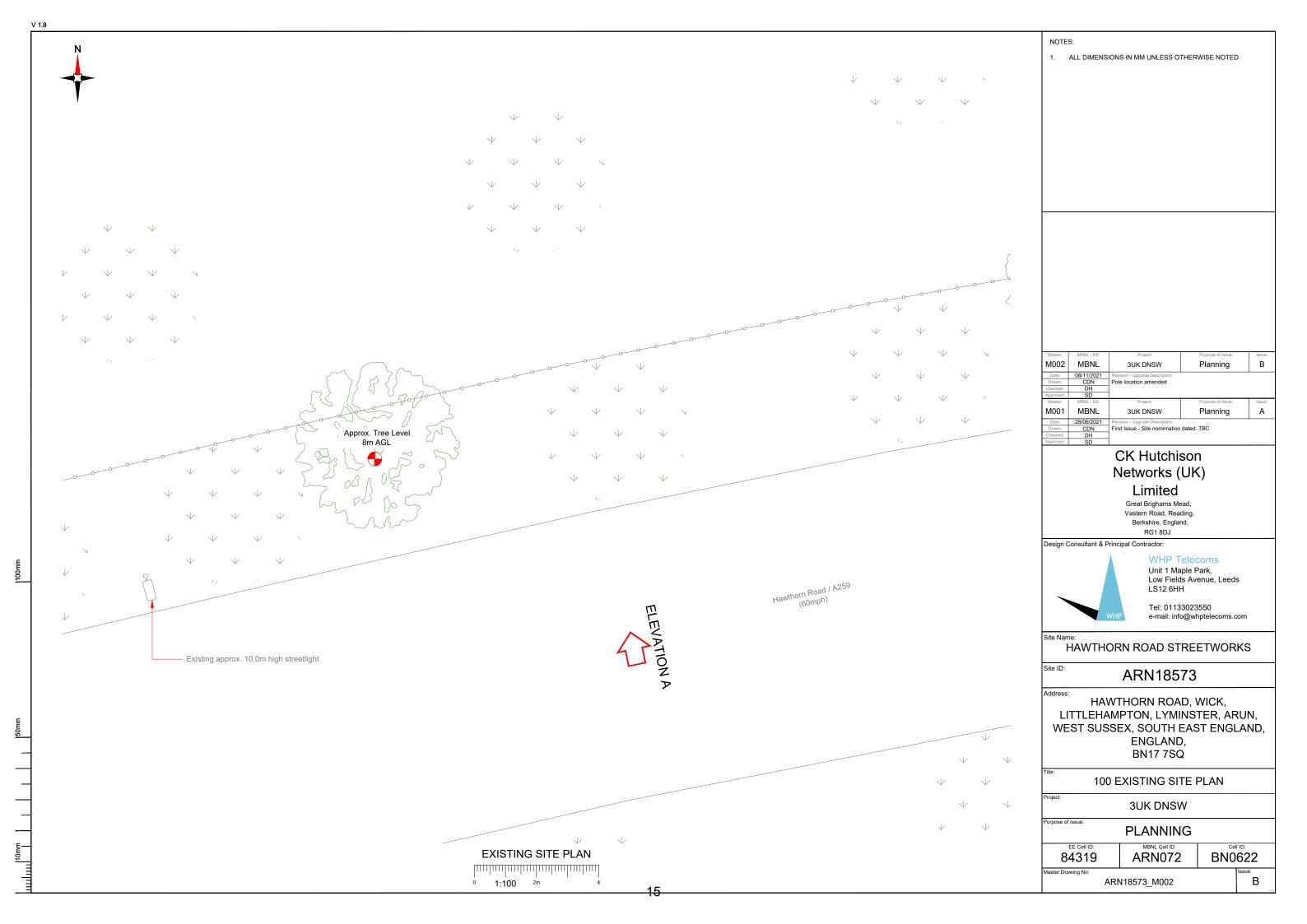
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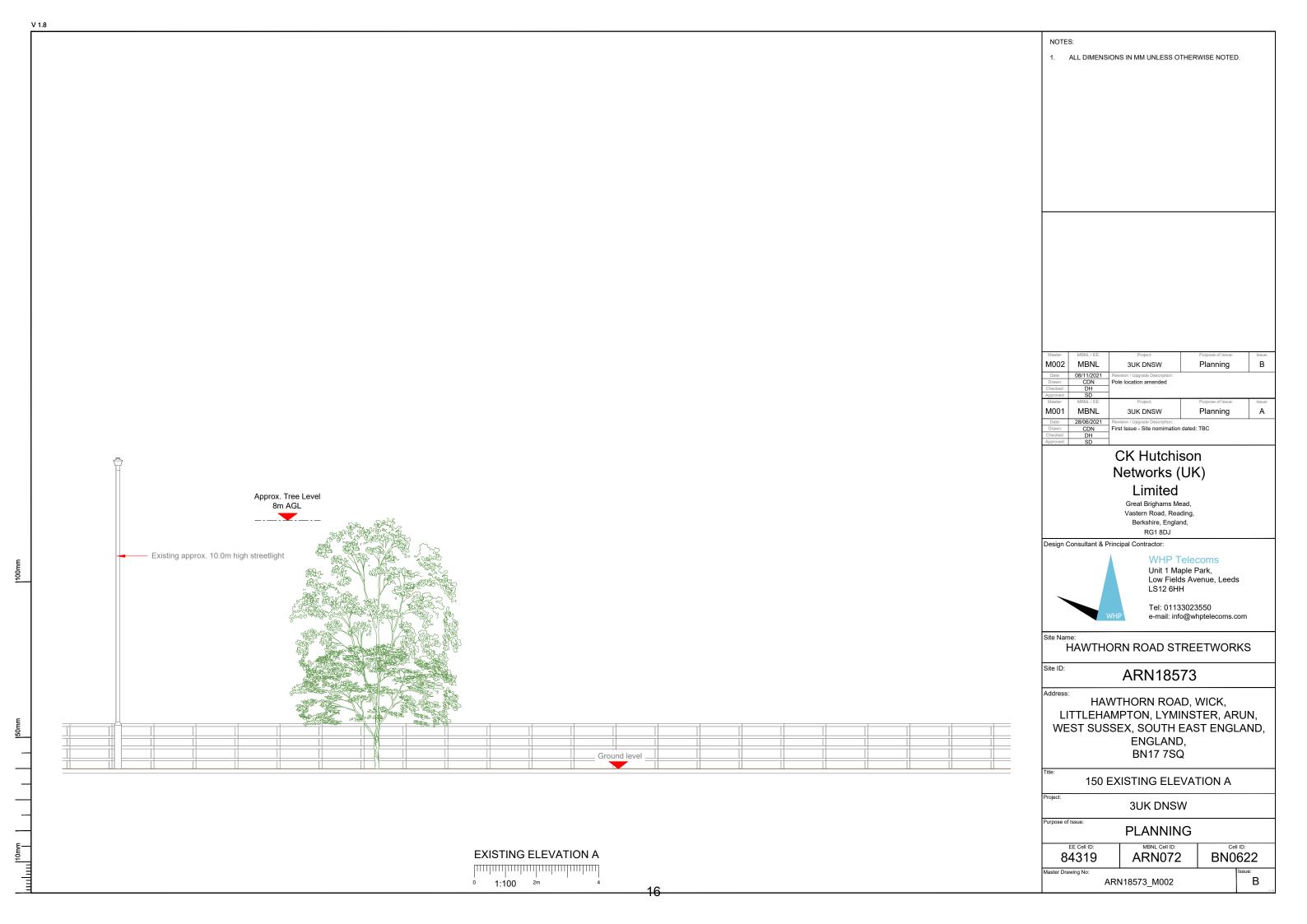
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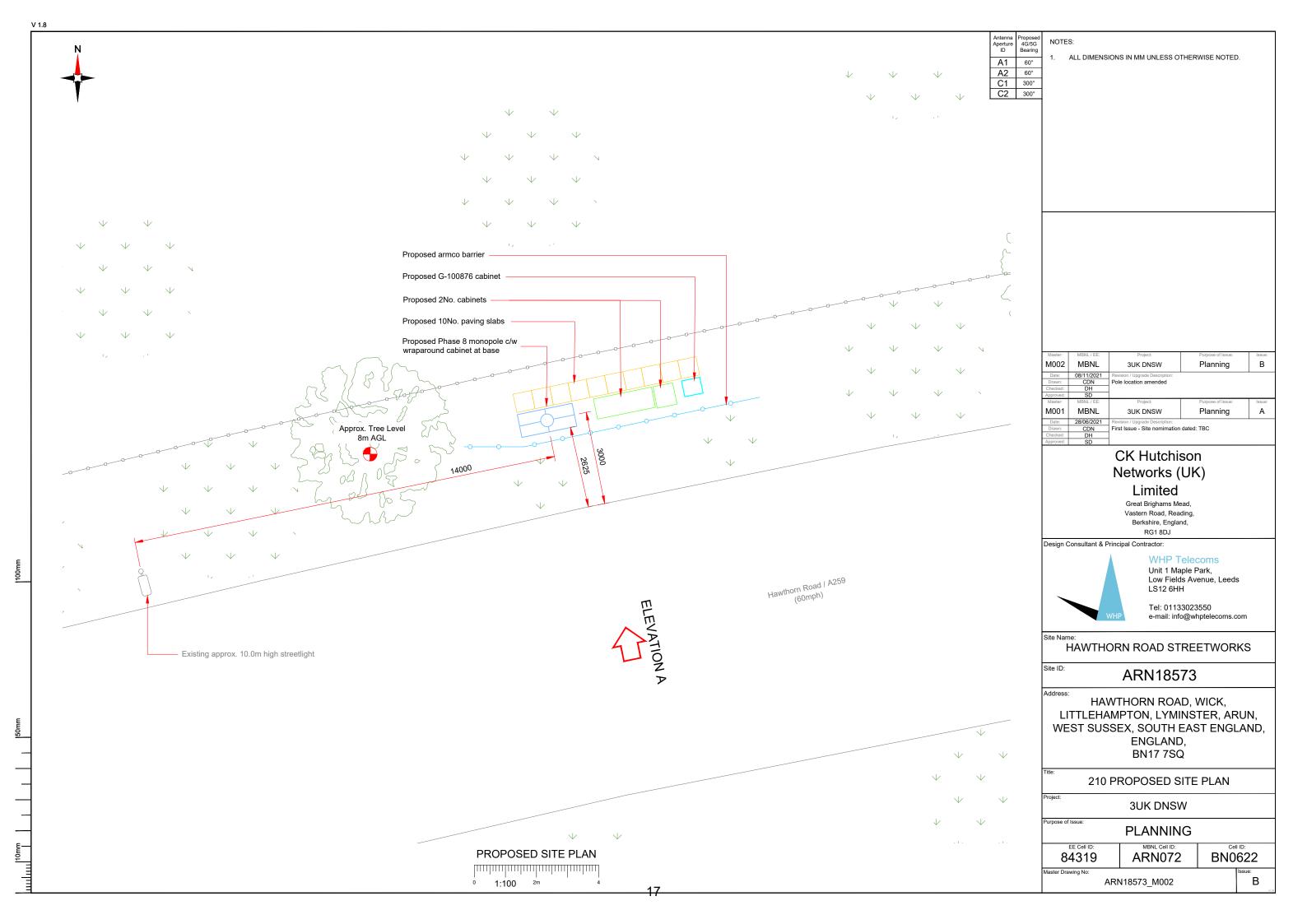
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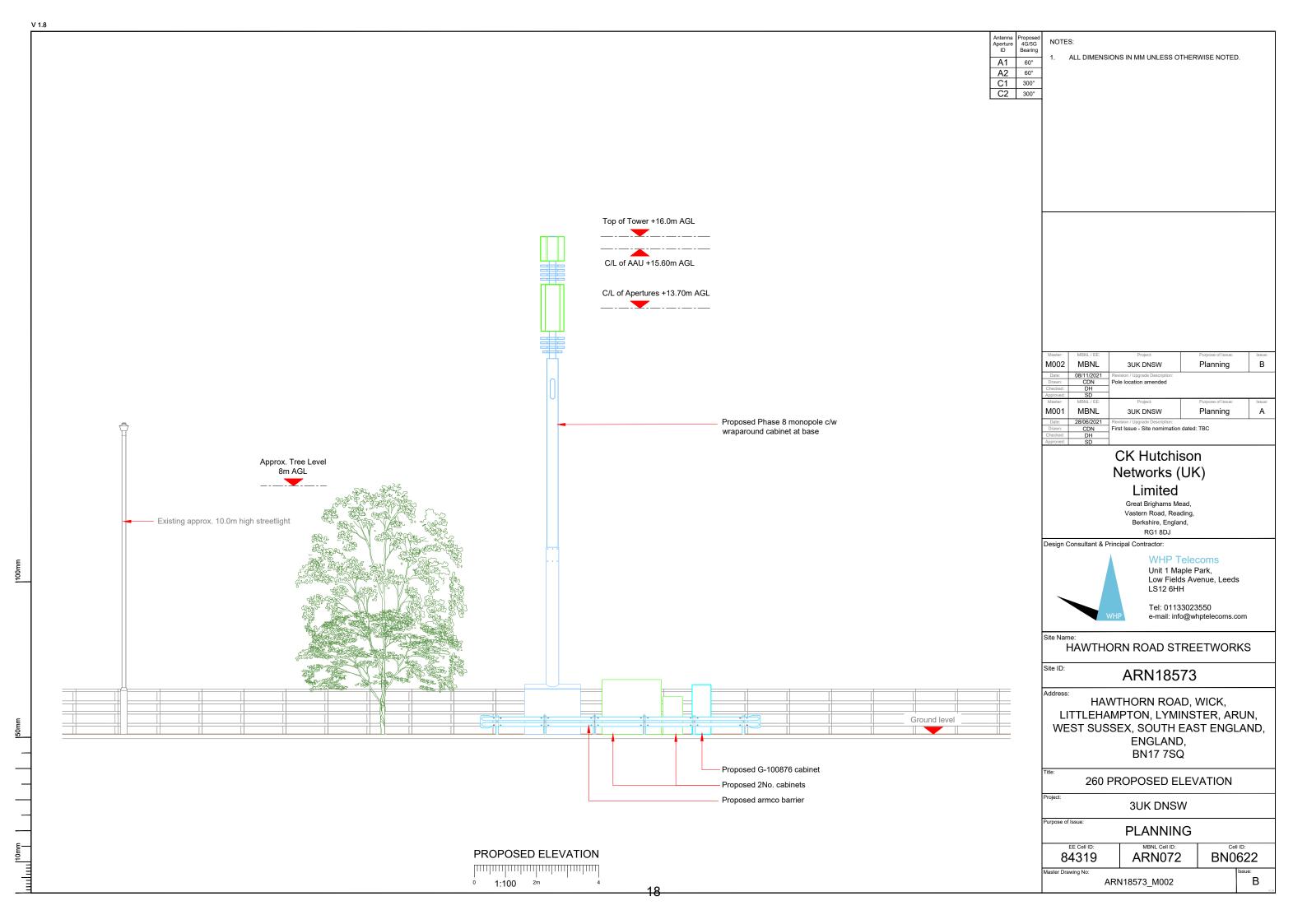
BN0622 84319 ARN072

ARN18573 M002









From: Arundel Cycling & Walking Group < arundelcwg@gmail.com>

Sent: 22 July 2022 13:31

Subject: Arundel LCWIP - Local Walking and Cycling Infrastructure Plan

Dear All (Parish and Town Councils in Arun DC)

Arundel Town Council is producing a Local Cycling and Walking Infrastructure Plan (LCWIP) in line with government guidance.

As chair of the Cycling & Walking Working Group of the Town Council I am writing to you to let you know more about our developing LCWIP for Arundel and the consultation for the first stage of this work.

You can find out more about our LCWIP here:

https://www.arundeltowncouncil.gov.uk/lcwip/

We are currently at the stage of consulting with the community on the routes we have drafted.

Note that our LCWIP includes three key connections to other communities within ADC:

- 1. Arundel to Ford cycle/walking path, connecting to NCN2 on the A259. This is already a priority for ADC & WSCC.
- 2. The Mill Road path currently being developed by Helen Howes at WSCC.
- 3. Lyminster to Arundel Station path, an upgrade to FP2207 linking the Lyminster Bypass cycle path to Arundel. This route is currently being progressed by National Highways (lead by Merwin Man). Roger Spencer at ADC is on this working group with me.

Clearly, it is important that Arun DC is kept informed of the project and, we hope, is supportive, to this end we are planning to present our emerging LCWIP to ADC in early August.

We also need the support of your Town and Parish Councils, please can you inform your councillors and if appropriate put a link to the consultation on your websites and social media.

We are fortunate to have the range of skills needed to complete the LCWIP amongst the resident members of our working group, including transport policy, cycling infrastructure, mapping and community engagement. We are confident we can produce a high quality LCWIP. Town Councillor John Bradley is our link Councillor on Arundel Town Council.

You will be aware that Arun DC is the only DC in West Sussex that does not have an LCWIP. We hope that the Arundel Plan will remedy that and provide inspiration and shared knowledge to other town councils in the district.

Let me know if you have any questions, Kind regards, James Stewart Chair Arundel CWG & LCWIP Group