

**Minutes of a Meeting of the Planning and Transportation Committee held on
MONDAY 11 October 2021 at 6.30pm**

Present:

Councillor Long – Chair
Councillor Buckland
Councillor Tandy
Councillor Tilbrook
Councillor Turner
Councillor Woodman

2021 to 2022

58. Evacuation Procedures

The evacuation procedures were noted.

59. Filming of Council Meetings, Use of Social Media and Mobile Phones

The procedures were noted.

60. Apologies

There were none.

61. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted.

Councillor Tilbrook declared a personal interest in agenda item 8.1, Planning Applications, as a Member of Arun District Council's Planning Committee. He confirmed that when considering the planning applications for Littlehampton, he would do so without predetermination, taking into account the papers that were before him at that meeting.

62. Minutes

The Minutes of the meeting held on 13 September 2021, previously circulated, were confirmed as a true record and signed by the Chair.

63. Chair's Report and Urgent Items

There were none.

64. Public Forum

There were no public present.

65. Planning and Other District Council Matters

65.1. Planning Applications – Lists 37, 38, 39 and 40

It was **Resolved** that:

The representations of the Council, appended to these Minutes as Appendix 1, be forwarded to Arun District Council.

66. Transportation and West Sussex County Council Matters

There were none.

67. Masterplan – North Littlehampton

There was nothing further to report.

68. Exempt Business

There was none.

The meeting closed at 7.14 pm.

CHAIR

Appendix 1

LITTLEHAMPTON TOWN COUNCIL Planning & Transportation Committee 11 October 2021 Representation on Lists 37, 38, 39, 40

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
37	Wick		LU/269/21/HH	Erection of single storey rear extension, front porch and loft conversion with 1 x rear and 1 x front dormer	10 Swanbourne Road Littlehampton BN17 6HS	No Objection
37	River	IB	LU/267/21/HH	Erection of single storey side extension, single storey other side porch extension and alterations to fenestration following the demolition of existing side extension	21 East Ham Road Littlehampton BN17 7AW	No Objection
37	Courtwick with Toddington	JL/FT	LU/263/21/PL	Construction of a two-storey office building (Use Class E). This application is in CIL Zone 2 (zero rated) as other development.	Land at Unit 4 Hawthorn Road Littlehampton BN17 7LT	Objection - on the grounds that in sacrificing parking spaces, there would be inadequate parking provision for the occupants of the flats.
38	Wickbourne		LU/276/21/PL	Demolition of existing storage structure, proposed 2 storey commercial building class B1 and B8. This application is in CIL Zone 4 (zero rated) as other development.	Fort Road Garage Fort Road East Wick Littlehampton BN17 7QZ	No Objection subject to provision being included to ensure that commercial traffic is directed through the industrial estate & on to the A259 to protect the residential amenity of nearby housing
38	Courtwick with Toddington	JL/FT	LU/260/21/HH	Erection of first floor rear extension	49 Northway Road Littlehampton BN17 7JX	Objection Whilst it was noted that changes had been made to the elevations and size of the extension, the Committee maintained its objection on the grounds that the proposal was overbearing and considered an over-development of the site.

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
39	Beach	BW	LU/209/21/HH	Retrospective application for conversion of existing garage and storage area into annexe. In accordance with section 2 of the Neighbourhood Planning Act 2017, I am writing to notify you as the Neighbourhood Plan Body that I have received an amendment to the above application dated 27th September 2021 relating to: Amended description now including 'erection of a link extension between garage and dwelling'	Lamorna Berry Lane Littlehampton BN17 5HD	No Objection
39	Brookfield	AT	LU/297/21/HH	Erection of single storey side, rear and front porch extension and loft conversion with 1 x rear dormer	4 Esmonde Close Littlehampton BN17 6DZ	No Objection
39	Courtwick with Toddington	JL/FT	LU/294/21/TEL	Prior Notification under Schedule 2 Part 16 Class A for a proposed 15.0m Phase 8 monopole C/W wraparound cabinet base and associated ancillary works.	Land at Hawthorn Road Wick Littlehampton BN17 7HF	Objection The proposals are contrary to Policy TEL DM1 Telecommunications, of the Arun Local Plan. The site of the proposed development was inaccurately described. However, it was also considered that the proposal by virtue of its proximity to housing and a local school was not suitably sited as required by the Local Plan and that a more appropriate location for this type of installation would be in the nearby industrial estate.

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning & Transportation Committee 11 October 2021
Representation on Lists 37, 38, 39, 40

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
39	Wickbourne		LU/289/21/PL	Laying of area of hardstanding for front driveway.	69 Wick Farm Road Littlehampton BN17 7HL	No Objection
39	Wickbourne		LU/285/21/HH	Single storey rear extension	6 Grand Avenue Littlehampton BN17 7NG	No Objection
40	Wickbourne		LU/300/21/HH	Drop kerb and convert front garden into driveway	142 Clun Road Wick Littlehampton BN17 7ET	No Objection – subject to the comments of West Sussex Highways
40	River	IB	LU/301/21/PL	Alterations to fenestration and installation of new stairs to rear	Flat 51 Pier Road Littlehampton BN17 5LP	No Objection