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Minutes of a Meeting of the Planning and Transportation Committee held on Monday 16th August 2021 at 6.30pm

Present:

Councillor Long (Chair)
Councillor Tandy
Councillor Tilbrook
Councillor Turner
Councillor Woodman

2021/2022

34. Evacuation Procedures

The evacuation procedures were noted.

35. Filming of Council Meetings Use of Social Media and Mobile Phones

The procedures were noted.

36. Apologies

There were apologies from Councillor Buckland.

37. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted.

Councillor Woodman declared a personal interest in planning application LU/223/21/HH, 25 Davitts Drive as the applicant was an acquaintance and confirmed she would not participate in the discussion on this application.

Councillor Tilbrook declared a personal interest in agenda item 7.1, Planning Applications, as a Member of Arun District Council's Planning Committee. He confirmed that when considering the planning applications for Littlehampton, he would do so without predetermination, taking into account the papers that were before him at that meeting.

38. Minutes

The Minutes of the meeting held on 19th July 2021 (previously circulated), were confirmed as a true record, and signed by the Chair.

39. Chair's Report and Urgent Items

There were none.

40. Public Forum

There was no public present.

41. Planning and other Arun District Council Matters

41.1. Planning Application LU/134/21/PL & LU/135/21/L, The Farm, East Street, Littlehampton

In the absence of advice from the Conservation Area Officer the Committee had originally objected to this application at the May meeting. Since then, the Principal Conservation Area Officer had provided a full report on the application and having reviewed this information, Members no longer objected to the application. This had been communicated to the local planning authority and it was **RESOLVED** that:

The update be noted.

41.2. Planning Applications – Lists 29, 30, 31 and 32.

It was **Resolved** that:

The representations of the Council (appended to these Minutes as Appendix 1) be forwarded to Arun District Council.

42. Transportation and other West Sussex County Council Matters

42.1. Draft West Sussex Transport Plan 2022 to 2036

Members had before them an overview of the Plan (previously circulated). Initial comments regarding the transport objectives and priorities for the parish were considered and the following main points noted:

- The Arundel Chord Rail Improvement Scheme – Policy 20 in the Littlehampton Neighbourhood Plan was missing from the Draft which also failed to acknowledge that a Neighbourhood Plan was in place for Littlehampton. This particular scheme was viewed as an important part of the much-needed improvements to the local transport infrastructure that were required to support the growing population of the parish.
- Bus services – there was no detail to show how the Plan would address its stated objective of ensuring that the bus network was customer focussed and able to provide an

attractive option for local journeys, let alone extend and improve the existing network.

Overall, Members considered that the Draft Plan lacked the information necessary to allay concerns that it could address the current deficiencies in the local transport infrastructure or those of the future. This would be a key point that would need to be made in the Council's response and it was **RESOLVED** that:

The Committee's initial views be noted, and a draft response prepared for consideration at the meeting on 13th September 2021.

42.2. Fitzalan link road speed limit

The Committee received further correspondence from the County Council (previously circulated) on this matter. Members welcomed the fact that the County Council were not opposed to reviewing the speed limit that had been set for the road and that once opened, traffic speeds would be monitored. Observing that this could lead to a review, Members also welcomed the willingness of the County Council to share their findings. Members did not want to lose sight of this important matter and it was therefore **RESOLVED** that:

A letter be sent to the Cabinet Member for Highways and Transport, confirming the Town Council's wish to be kept informed.

42.3. Planning Applications WSCC/011/21 - Ford Circular Technology Park

The Committee received a notice from the County Council (previously circulated) advising that further information on a range of matters had been submitted in respect of this planning application. It was noted that all previously submitted comments would continue to be taken into account and did not need to be re-submitted. The Committee maintained its stance on this application, and it was therefore **RESOLVED** that:

The update be noted.

43. Rampion 2

The Chair of the Committee reported that she had watched the Rampion 2 public forum webinar presentation. Precise details of where exactly the infrastructure would make landfall in Clymping and how this would be accommodated was still unknown. It was however comforting to note that the lessons learnt from the phase one development at Shoreham were being deployed in phase two. She highlighted that the first phase had benefitted from the introduction of a community grants

scheme designed for those parishes most impacted by that phase of work and that this was expected to be mirrored in phase two. The Assistant Town Clerk reported that while the developer remained cautious about arranging public meetings the virtual community meeting was unlikely to proceed. Members were recommended to attend the remaining virtual events and encouraged to send any comments for the formal response to the consultation to the Assistant Town Clerk. A draft response would be presented to the Committee for consideration at the meeting on 13th September 2021. It was **RESOLVED** that:

The update be noted and the Chairs' notes from the virtual event be circulated to the Committee.

44. Masterplan – North Littlehampton

44.1. Planning Application LU/206/21/RES Phase 5 Hampton Park Toddington Lane Littlehampton BN17 7PL

The Committee received planning application LU/202/21/PL (previously circulated) which set out proposals relating the dwellings and the construction of the Central Spine Road running through Hampton Park. Having reviewed the plans, Members considered the proposals practical and the Committee **Resolved**:

Not to object to the planning application and that this be communicated to the District Council.

44.2. Planning Application LU/205/21/PO Land at Courtwick Lane (Kingley Gate) Littlehampton

The Committee received planning application LU/205/21/PO (previously circulated) which set out proposals to amend the mortgagee exclusion clause of the Section 106 Agreement relating to the Kingley Gate Estate. Members also received an explanation of the implications of this from the District Council's Housing Manager. The changes related to the terms applicable to the Registered Providers (RP) of the affordable housing provision on the development and aimed to address a requirement of the mortgagor. If approved, it would allow the ownership of the freehold to change hands. It was noted that this was rare but that if it should happen the District Council would have the opportunity to find another provider or make an offer. The Committee **Resolved**:

**Not to object to the planning application and
that this be communicated to the District
Council.**

45. Exempt Business

There was none.

The meeting closed at 7:49pm.

CHAIR

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning & Transportation Committee 16th August 2021
Representation on Lists 29, 30, 31, 32 (if available)

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
29	River	IB/WT	LU/210/21/HH	Remove existing rear conservatory and construct new kitchen extension and extension to annex living room. Internal alterations to improve the layout. This application may affect the character and appearance of the Littlehampton Sea Front Conservation Area.	The Flint House 11 Irvine Road Littlehampton	No objection providing the issues highlighted by the conservation panel were satisfactorily addressed.
29	River/Beach	IB/WT	LU/212/21/PL	Change of use from A3 Restaurant / A4 Drinking Establishment to C3 Dwelling Houses (5 No. 1-bed flats & 1 No. 2-bed flat). This application may affect the setting of a listed building, may affect the character & appearance of the Littlehampton Sea Front Conservation Area & is in CIL Zone 4 (Zero Rated) as flats.	3-4 Selborne Place Selborne Road Littlehampton	No objection
29	Brookfield	AT	LU/213/21/HH	Two storey side & front extension/single storey rear extension	6 Genoa Close Littlehampton BN17 6SE	No objection
29	River	IB/WT	LU/216/21/PL	Workshop extension and staff room over. This site is in CIL Zone 4 (Zero Rated) as other development.	9 North Street Littlehampton BN17 6JJ	No objection

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Page 2 of 2

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
30	Courtwick with Toddington	JL/FT	LU/218/21/PL	Erection of a semi-detached building comprising 2 No x 2 bedroom houses with associated parking and landscaping works (resubmission following LU/58/21/PL). This site may affect the setting of a listed building & is in CIL Zone 2 and is CIL Liable as new dwellings.	Land adjacent to Toddington Lane Farm Cottages Toddington Lane Littlehampton	Observing that the proposal relied on the close proximity of essential services derived from the neighbouring residential developments, the Committee had no objection to the plans providing the authorities are satisfied that the necessary infrastructure is in place.
30	Beach		LU/209/21/HH	Retrospective application for conversion of existing garage and storage area into annexe	Lamorna Berry Lane Littlehampton BN17 5HD	No objection
30	River	IB/WT	LU/221/21/HH	Conversion of roofspace to habitable use to include 4 x rooflight	14 Mariners Quay Littlehampton BN17 5DA	No objection
31	Brookfield	AT	LU/223/21/HH	Realign garden boundary wall approximately one meter offset from existing.	25 Davits Drive Littlehampton BN17 6RU	No objection
32	Courtwick with Toddington	JL/FT	LU/228/21/HH	Erection of single storey rear extension	2 Fawcett Grove Wick BN17 7TF	No objection