



How to contact us

Write to: Manor House, Church Street,
Littlehampton, West Sussex, BN17 5EW

Email: ltc@littlehampton-tc.gov.uk

Call: 01903 732063

Find us online: www.littlehampton-tc.gov.uk

Minutes of the Extraordinary Meeting of the Town Council held in the New Millennium Chamber, Manor House, Church Street, Littlehampton on Friday 25th June 2021 at 8.30am.

Present:

Councillor Molloy, Mayor
Councillor Blanchard-Cooper
Councillor Buckland
Councillor Butcher
Councillor Chace
Councillor Long
Councillor Northeast
Councillor Will Tilbrook
Councillor Turner
Councillor Dr Walsh KStJ
Councillor Woodman

2021 to 2022

13. Evacuation Procedures

The Mayor outlined the evacuation procedures.

14. Filming of Council Meetings Use of Social Media and Mobile Phones

The procedures were noted.

15. Apologies

There were apologies from Councillors Price and Tandy.

16. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary, personal, or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted, and no further declarations were made.

17. Audit and Annual Return 2020 to 2021

17.1. Annual Governance Statement for 2020 to 2021 – Section 1 of the Annual Return

Following the meeting of the Full Council Advisory Group the previous day, Full Council was recommended to approve Section 1 of the Annual Governance and Accountability Return. Council therefore **Resolved** that:

- 1. To the best of its knowledge and belief, with respect to the Annual Governance Statement for the year ended 31st March 2021, it has complied with all 8 items.**
- 2. The Mayor, as Chairman of the Council, and the Clerk be authorised to sign Section 1 of the 2020 to 2021 Annual Return on behalf of the Council.**

17.2. Statement of Accounts – Annual Return 2020 to 2021 – Section 2 of the Annual Return

Following the meeting of the Full Council Advisory Group the previous day, Council was recommended to approve Section 2 of the Annual Governance and Accountability Return. Council therefore **Resolved** that:

- 1. The Annual Statement of Accounts for the year ended 31st March 2021 be approved.**
- 2. The Mayor, as Chairman of the Council, be authorised to sign Section 2 of the 2020 to 2021 Annual Governance and Accountability Return on behalf of the Council.**

18. Exempt Business

There was none.

The meeting closed at 8.33am.

TOWN MAYOR