

**Minutes of a Meeting of the Planning and Transportation Committee held on  
Monday 29<sup>th</sup> March 2021 at 6.30pm**

**Present:**

Councillor Tandy (Chair)

Councillor Chace

Councillor Long

Councillor Rhodes

Councillor Turner

The Deputy Mayor, Councillor Molloy attended ex-officio.

**2020/2021**

**This meeting is available to view using the following link:**

<https://www.youtube.com/watch?v=720JA1ZCp5o>

**114. Virtual Meeting Protocol and Use of Mobile Devices**

The Chairman opened the meeting and explained how it would be conducted and the protocol that would be followed, including how any break in the proceedings due to technical difficulties would be managed.

**115. Apologies**

There were no apologies.

**116. Declarations of Interest**

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted, and no further declarations were made at this point.

**117. Minutes**

The Minutes of the meeting held on 1<sup>st</sup> March 2021 (previously circulated) were confirmed as a true record and it was noted that arrangements would be made for these to be signed at a later date.

## **118. Chair's Report and Urgent Items**

There were none.

## **119 Public Forum**

119.1. In accordance with the Remote Meetings Protocol introduced by the Town Council, members of the public who wished to address the Council or any of its Committees during a remote meeting should have emailed their representations one clear working day before the meeting. The Chairman reported that one representation had been received.

119.2. Ms Lynch asked:

In preparation for the Planning and Transportation meeting I am forwarding to you details of a petition with 373 signatures opposing the speed limit of the Fitzalan Link Road. Currently the speed limit is set be 40mph when the road opens and we believe for the safety of the hundreds of children that will be walking up and down that road on daily basis it should be reduced to 30mph. The petition reads" West Sussex County Council and Highways have increased the speed limit on the Fitzalan link Road to 40mph from 30mph before the road is even finished. This road runs alongside the biggest school in the town, is in a residential area, is just approximately half a mile long and is alongside the newly refurbished play park at Rosemead. This is an accident just waiting to happen. There will be hundreds of children walking and cycling up and down this road on a daily basis..... How can 40mph be safe for these children? Another of the consequences of the new speed limit is that behind residents houses will now sit a 3.5 metres high steel fence at a maximum of 1.5 metres from the residents boundary lines, causing no end of distress for the residents of Highdown Drive".

She therefore sought the support of the Committee to secure a 30mph speed limit on the Fitzalan link Road .

119.3. Response:

The Assistant Town Clerk thanked Ms Lynch for her statement which was noted and would be considered by the Committee when they came to discuss the matter at Agenda item 8.1.

## **120. Planning and Other District Council Matters**

Councillor Rhodes declared a personal interest in the following matter regarding Planning Application LU/51/21/HH and as a resident of Kingley Gate.

### **120.1. Planning Applications – Lists 9, 10, 11 and 12**

It was **Resolved** that:

**The representations of the Council (appended to these Minutes as Appendix 1) be forwarded to Arun District Council.**

### **120.2. Community Infrastructure Levy (CIL)**

The Committee received a report (previously circulated) updating Members on the development of Districtwide Infrastructure Investment Plan. This was being drafted by the District Council and would guide the allocation of funding derived from CIL Parish and Town Councils were asked to identify opportunities infrastructure projects to address development in their areas. It was noted that the Town Council had recently reviewed its Priorities and it was therefore proposed that this formed the basis of the Town Council's CIL Infrastructure Spending List. This would also be recirculated to Members before it was submitted. This approach was considered sensible and it was therefore **Resolved** that:

- 1. The Town Council's approved list of Priorities forms the basis of the Council's CIL Infrastructure Spending List (ISL) and that all Members be invited to make suggestions of additional infrastructure projects that could be added to the ISL.**
- 2. Authority be delegated to the Town Clerk, in consultation with the Mayor and the Chair of the Policy and Finance Committee to approve the Town Council's response to this consultation.**

Councillor Long declared a personal interest in the following matter as a local resident.

### **120.3. Planning Application A/26/21/RES, Land west of Brook Lane and South of A259 Angmering BN16 3JL**

The Committee had before it details of plans for the appearance, landscaping and general layout of the proposed development of this site which had outlined planning consent. This would be a mixed use development comprising residential dwellings and parking, a care home and provision for a footbridge railway crossing. Regarding the layout, Members were concerned about the adequacy of parking provision and in terms of the general safety of pedestrians supported the calls for the public footpath to be repaired and brought up to standard taking full account of the increased footfall as a result of the residential housing. Significant concerns also remained regarding the access into and from the site on to the A259. The development would

generate a significant increase in road users and further development was planned along this stretch of the A259. Members therefore considered it imperative for road safety reasons that the speed limit on the A259 be reduced.

Finally, whilst it was noted that the footbridge over the railway was not part of this application, Members had significant concerns about the safety of users and wished to highlight that an enclosed structure be considered. In view of the concerns that remained regarding the impact of this development on local infrastructure, the Committee therefore **Resolved** :

**To object to the application and that the Committee's comments as set out in Minute 120.3, above, be forwarded to the District Council.**

## **121. Transportation and West Sussex County Council Matters**

### **121.1. To consider a request for support for a reduction in the speed limit on the Fitzalan link road to 30mph**

Councillor Tandy declared a personal interest in the following matter as an employee of The Littlehampton Academy.

The Deputy Mayor had asked that the Committee consider supporting a 30mph speed limit on the Fitzalan Link Road. The Committee also had before it some research and information regarding the impact on road safety for pedestrians of traffic moving at different speeds. There was overwhelming evidence that a reduction in speed reduced both the likelihood and severity of accidents involving pedestrians and she urged the Committee to support the earlier representation on this matter. Acknowledging that the Link Road already served one local school and that there were plans for a further school within the Hampton Park development, Members were unclear as to the rationale for the proposed 40 mph speed limit. It was also commented that there were many examples of areas with similar facilities where the speed limit was more appropriately set. Overall, the Committee considered that it was neither logical or more importantly safe to have varying or a 40-mph speed limit along this highway. The Committee unanimously supported the call for a 30mph speed limit on the link road and it was therefore **Resolved** that:

**A letter be sent to the Cabinet Member for Highways at West Sussex County Council urging reconsideration of this decision and a reduction in the speed limit to 30 mph on the Fitzalan Link Road.**

## **122. Masterplan – North Littlehampton**

### **122.1. Planning Application LU/178/20/RES, Phase 2B at Hampton Park Toddington Lane Littlehampton BN17 7PL**

The Committee received revised plans relating to the landscaping of Phase 2B at Hampton Park in Toddington Lane. These proposed slight changes to the layout of this phase following a review of the drainage provision. Having reviewed the plans, Members considered the proposals practical and the Committee **Resolved** :

**Not to object to the planning application and that this be communicated to the District Council.**

## **123. Exempt Business**

There was none.

The meeting closed at 7:55pm.

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**CHAIR**

## Appendix 1

**LITTLEHAMPTON TOWN COUNCIL**  
**Planning & Transportation Committee Monday 29<sup>th</sup> March 2021**  
**Representation on Lists 9, 10, 11**

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
9	Beach		LU/56/21/HH	Rear Extension	8 West Head Littlehampton BN17 6QP	No Objection
9	Brookfield	DC/AT	LU/57/21/HH	Single storey rear and side extension.	32 Bell Davies Road Littlehampton BN17 6DU	No Objection
9	River	IB	LU/52/21/HH	Internal changes to create additional bedroom with no changes to elevations	18a River Road Littlehampton BN17 5BN	<b>Objection:</b> On the grounds that this would have an adverse impact on the residential amenity of the neighbouring properties. The Committee also maintained its concerns about the impact of the ongoing development of this site in terms of the parking and the apparent flouting of previous planning conditions that had been imposed by the Local Planning Authority
9	Courtwick with Toddington	JL/FT	LU/58/21/PL	Erection of a semi-detached building comprising 2 No. 3 bedroom house with associated parking & landscaping. This application may affect the setting of a listed building and is in CIL Zone 2 and is CIL Liable as new dwellings.	Land adjacent to Toddington Lane Farm Cottages Toddington Lane BN17 7PP	No Objection
9	Wick		LU/51/21/HH	Erection of single storey rear extension	12 Challen Vale Littlehampton BN17 7BZ	No Objection

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
9	Courtwick with Toddington	JL/FT	LU/59/21/PL	Variation of condition 14 imposed under LU/249/17/PL to change condition to read 'Upon completion of a minimum of 50% of the SuDS system but prior to occupation of plots 1 and 2, the owner shall either provide an updated copy of the management manual or confirmation in writing that no changes are required to the manual. Upon completion of the complete SuDS system but prior to occupation of plot 3, 4 and 5, the owner shall either provide an updated copy of the management manual or confirmation in writing that no changes are required to the manual.	Directors Cottage Toddington Lane Littlehampton BN17 7PP	No Objection
10	Courtwick with Toddington	JL/FT	LU/46/21/HH	Single storey side/rear extension with alterations to front elevation	38 Lyminster Road Wick Littlehampton BN17 7LB	<b>Objection:</b> The Committee were concerned that the design, being required to provide additional living accommodation, contained no provision for bathroom facilities.
11	Beach		LU/71/21/HH	Single storey side extension	2 Meadow Way Littlehampton BN17 6BW	No Objection

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
11	Brookfield	DC	LU/47/21/HH	Single Story Rear Extension & Garage Conversion	2 Iris Close Littlehampton BN17 6UZ	No Objection
11	Beach		LU/62/21/L	Listed building consent for works to renew mortar flashing with lead flashing, re-pint to brick work & repair cornice/dental course to front, replace 3 No windows to top floor, repair & refurbish 9 No. wooden sash windows, replace canopy & refurbish/repaint balcony, repair & refurbish 2 No. set of wooden balcony doors, replace skirting board in lower ground floor, render & repair to front brick & rear flint walls ,refurbish/repaint front door entrances to lower ground floor, repair front brickwork, re plaster & paint front entrance & hallway, remove toilet front utility room on lower ground floor & re-tile top floor bathroom & add shower unit, reform lower ground floor steps & refurbish & repaint both front door entrances on lower ground & ground floor.	13 South Terrace Littlehampton BN17 5NZ	Support



**Appendix 1**

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**Representation on List 12**

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<b>Plan List No.</b>	<b>Ward</b>	<b>Ward Councillor</b>	<b>Planning No.</b>	<b>Details of Application</b>	<b>Location</b>	<b>Comments</b>
12	Beach		LU/50/21/PL	Provision of 20 No. new beach huts on concrete bearers to broadly match existing. This site is in CIL Zone 5 (Zero Rated) as other development.	Littlehampton Promenade South of Putting Green Sea Road Littlehampton	No objection to the principle of the additional beach huts but Members wished to ensure that provision was made to facilitate wheel chair access. The Committee therefore request that the Local Planning Authority consider equipping a minimum of three huts with accessible facilities.
12	Brookfield	DC/AT	LU/93/21/CLP	Lawful development certificate for the proposed removal of an existing conservatory and construction of replacement conservatory/sun room	116 Bluebell Drive Littlehampton BN17 6UU	No Objection
12	River	IB	LU/70/21/HH	Ground floor rear extension.	22 Gloucester Place Littlehampton BN17 7AF	No Objection
12	Courtwick with Toddington	JL/FT/VR	LU/91/21/CLP	Lawful development certificate for the proposed conversion of integral garage into habitable space.	61 Linnet Close Littlehampton BN17 7GW	No Objection
12	Wick with Toddington	FT/JL/VR	LU/89/21/CLP	Lawful development certificate for a proposed single storey side extension	25 Amberley Close Littlehampton BN17 6HW	No Objection

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**Representation on List 12**

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
12	River	IB	LU/85/21/L	Listed building consent for the change of use of premises to a mixed use comprising of 1 No. 4-bedroom HMO unit & retention of 1 No. bed-sit unit at first floor, 2 No. holiday let use units at ground floor with reduction in size of retained hairdressers, ancillary retail storage space & staff facilities to be provided at basement level.	36 - 38 Surrey Street Littlehampton BN17 5BH	No Objection
12	River	IB	LU/84/21/PL	Change of use of premises to a mixed use comprising of 1 No. 4-bedroom HMO unit & retention of 1 No. bed-sit unit at first floor; 2 No. holiday let use units at ground floor with reduction in size of retained hairdressers & ancillary retail storage space & staff facilities to be provided at basement level. This application affects the setting of listed buildings & affects the character & appearance of the Littlehampton (River Road) Conservation Area.	36 - 38 Surrey Street Littlehampton BN17 5BH	No Objection