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Minutes of a Meeting of the Planning and Transportation Committee held on Tuesday 26th May 2020 at 6.30pm

Present:

Councillor Tandy (Chair)
Councillor Buckland
Councillor Chace
Councillor Long
Councillor Turner

2020/2021

This meeting is available to view using the following link:

<https://www.youtube.com/watch?v=xzlOZOxFxuQ&t=2s>

1. Virtual Meeting Protocol and Use of Mobile Devices

The Chairman opened the meeting and explained how it would be conducted and the protocol that would be followed, including how any break in the proceedings due to technical difficulties would be managed.

2. Apologies

There were no apologies.

3. Declarations of Interest

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted, and no further declarations were made.

4. Chair's Report and Urgent Items

- 4.1 The Chair reported that this was the first meeting of the Committee since the sad passing of former Chair Councillor Chris Blanchard-Cooper. As indicated at the recent Annual Council meeting, Members would have the opportunity to pay tribute to his service when Council returned to the Chamber.

- 4.2** The Assistant Town Clerk reported that there were two urgent items which had previously been circulated to the Committee. Members were firstly asked to note and endorse the responses to planning applications that would have been considered at the meetings of this Committee on 30th March and 27th April 2020. These meetings were cancelled following the implementation of restrictions on public gatherings. It was **Resolved** that:

The Urgent Actions be endorsed and noted.

- 4.3** The Committee meeting schedule being reinstated, the Minutes from the meeting held on 2nd March 2020 were before Members for approval. It was **Resolved** that:

The Minutes from the meeting held on 2nd March 2020 be approved.

5. Public Forum

- 5.1** In accordance with the Remote Meetings Protocol introduced by the Town Council, members of the public who wished to address the Council or any of its Committees during a remote meeting should have emailed their representations one clear working day before the meeting.

- 5.2** The Chairman reported that one question had been received which he proceeded to read out:

Sarah Tyrrell asked: Is there any action that this committee can take to regularise cycling on the riverside walk? ADC's regulations state that there should be no cycling from 150m down river from the Look and Sea Centre until the Coastguard Tower. The only sign is very small and at least 2m up a lamppost just past the Harbour Master's office (more than 150m from the Look and Sea Centre). Similarly, coming westwards to the river from the seafront, there is a very small sign high up at the junction with the riverside walk.

Cycling has increased enormously during lockdown but discipline and consideration for pedestrians amongst cyclists is variable. Bicycles are very fast and almost silent. If they have bells, they aren't used. Children, dogs, scooters and old ladies do not mix well with bicycles.

There was a serious accident on Sunday when a cyclist came off his cycle close to the lighthouse.

Please could the Council help in asking ADC to enforce the rules and to improve the signage – urgently.

- 5.3** It was noted that the regulations governing cycling on the Seafront and River walkway were as Mrs Tyrrell had stated. Members acknowledged that cycling had also become more popular since the lockdown increasing activity along

the seafront promenade and river walkway. Although the Town council had no enforcement powers, the Committee shared the concerns that had been expressed regarding signage and the need for better controls to maintain safety for all users in this area. It was agreed that these matters be raised with the District Council and it was therefore **Resolved** that:

A letter be sent to Arun District Council seeking improvements to the signage and action to enforce the regulations regarding cycling on the river walkway.

6. Planning and Other District Council Matters

6.1. Planning Applications – Lists 18, 18, 20 and 21

It was **Resolved** that:

The representations of the Council (appended to these Minutes as Appendix 1) be forwarded to Arun District Council.

6.2. LU/3/19/PL Empty Supermarket Premises, Avon Road, Littlehampton

The Committee had before it (previously circulated) details of the response from the Planning Inspector to the appeal following the District Council's refusal to grant planning permission for a development of flats on the empty Supermarket site. The appeal had not been upheld and the situation would be monitored. It was **Resolved** that:

The update be noted.

7. Transportation and West Sussex County Council Matters

There were none.

8. Masterplan – North Littlehampton

The Assistant Town Clerk reported that the Steering Group was expected to hold a virtual meeting in June. It was **Resolved** that:

The update be noted.

9. Exempt Business

There was none.

The meeting closed at 7:21pm.

CHAIR

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning & Transportation Committee Monday 26th May 2020
Representation on Lists 18, 19, 20

Page 1 of 2

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
18	Beach		LU/93/20/HH	Front mono pitch extension enlarging entrance hallway and creating a utility area. Note All materials to match existing construction.	45 Tideway Littlehampton BN17 6PP	Objection: Observing that the proposed development would extend the front of the property beyond the building line, the Committee objected to the application on the grounds that it was overbearing and out of character in terms of its appearance compared with existing development in the vicinity.
18	Beach		LU/98/20/PL	Alterations to glazing	43 Beach Crescent Littlehampton BN17 5NT	No Objection
18	River	IB	LU/97/20/PL	Alterations to north facing window in Knight Hall to form wheelchair-accessible access from exterior.	Littlehampton United Church 1 High Street Littlehampton BN17 5EG	Supported
19	River	IB	LU/104/20/L	Listed building consent for the removal & replacement of damaged building fabric following significant water ingress from a roof leak	9 South Terrace Littlehampton BN17 5NZ	Subject to the advice and guidance of the Conservation Area Officer on any works that might be approved and carried out, the Committee had no objection to the proposals.
19	River	IB	LU/105/20/L	Listed building consent for external repair works & minor alteration to hidden valley roof arrangement	9 South Terrace Littlehampton BN17 5NZ	Subject to the advice and guidance of the Conservation Area Officer on any works that might be approved and carried out, the Committee had no objection to the proposals.

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning & Transportation Committee Monday 26th May 2020
Representation on Lists 18, 19, 20

Page 2 of 2

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
19	River	IB	LU/103/20/HH	Single storey rear extension, removal of existing sun room and alterations to utility room	32 Church Street Littlehampton BN17 5PX	No Objection
20	River	IB	LU/107/20/PL	Change of use from office on first & second floors (A2 Financial & Professional Services) to 2 No. flats (C3 Dwelling houses).	15 Beach Road Littlehampton BN17 5HZ	Subject to conditions in accordance with the advice and guidance of Environmental Health, the Committee had no objection to the proposals.

Appendix 1

LITTLEHAMPTON TOWN COUNCIL
Planning & Transportation Committee Tuesday 26th May 2020
Representation on Lists 21

Page 1 of 1

Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
21	River	IB	LU/115/20/PL	Retrospective planning application for minor external alterations comprising the position of the bin storage area, external storage container & condenser enclosure.	5 Arundel Road Littlehampton BN17 7BY	No Objection
21	Beach		LU/118/20/HH	Side and rear extension	15 Leeward Road Littlehampton BN17 6PQ	No Objection
21	Wickbourne		LU/114/20/HH	Rear extension larger than PD and Front Porch, including new pavement crossover.	80 Clun Road Wick Littlehampton BN17 7EB	Subject to the advice and guidance of WSCC as the Highways Authority regarding the cross over, the Committee had no objection to the proposals