

**MINUTES of a MEETING of the PLANNING AND TRANSPORTATION COMMITTEE held in the MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON on MONDAY 29 APRIL 2019 at 6.30PM**

**Present:** Cllrs C Blanchard-Cooper  
(Chair), Buckland, Chester,  
Tandy and Warren QVRM

**2018/2019**

**180. EVACUATION PROCEDURES**

The evacuation procedures were noted.

**181. FILMING OF COUNCIL MEETINGS USE OF SOCIAL MEDIA AND MOBILE PHONES**

The procedures were noted.

**182. APOLOGIES**

There were apologies from Councillor Ayres.

**183. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of disclosable pecuniary or personal and/or prejudicial interests that they might have in relation to items on the Agenda. The standing declarations were noted.

**184. MINUTES**

The Minutes of the meeting held on Monday 1<sup>st</sup> April 2019, (previously circulated), were confirmed as a true record and signed by the Chair.

**185. CHAIR'S REPORT AND URGENT ITEMS**

There were none.

**186. PUBLIC FORUM**

There were three members of the public present.

**186.1** Mr Ellis addressed the Committee on matters relating to the following planning applications.

**186.2** LU/324/18/PL – The Nelson Public House, Mr Ellis commented that whilst he personally questioned the proposed use of blue materials on the top storey, the revised plans represented a better design. In view of the fact that the hotel was positioned on a blind corner, he sought an assurance that the entrances on to Pier Road could be safely used by patrons but otherwise he considered that the hotel was a welcome addition to the Town.

**186.3** LU/102/19/HH – 11 Maltravers Drive, Mr Ellis welcomed the use of flint in the design of the new wall. The Chairman thanked Mr Ellis for his comments which were noted.

**187. PLANNING AND OTHER DISTRICT COUNCIL MATTERS**

**187.1** Planning Applications – Lists 14,15,16 and 17.

It was **RESOLVED** that:

**The representations of the Council  
(appended to these Minutes as Appendix  
1) be forwarded to Arun District Council.**

*Councillor Buckland left the meeting at 6.54pm.*

**188. TRANSPORTATION AND WEST SUSSEX COUNTY COUNCIL MATTERS** – There were none.

**189. MASTERPLAN – NORTH LITTLEHAMPTON**

**189.1** The provisional date for the next Steering Group meeting had been changed to Monday 17<sup>th</sup> June 2019. It was **RESOLVED** that:

**The update be noted.**

**190. EXEMPT BUSINESS**

There was none.

The meeting closed at 6.56 pm.

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**CHAIR**

**Appendix 1**

**LITTLEHAMPTON TOWN COUNCIL**  
**Planning & Transportation Committee Monday 29<sup>th</sup> April 2019**  
**Representation on Lists 14, 15, 16 &17**

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<b>Plan List No.</b>	<b>Ward</b>	<b>Ward Councillor</b>	<b>Planning No.</b>	<b>Details of Application</b>	<b>Location</b>	<b>Comments</b>
15	Beach		LU/83/19/CLP	Lawful development certificate for the proposed use of existing dwellings as 2 No. separate dwelling	41 Western Rd Littlehampton BN17 5PG	No objection
15	River	IB	LU/324/18/PL	Demolition of existing hotel & replacement with new 14 bedroom hotel with ancillary restaurant & function rooms	The Nelson Hotel 61 Pier Road Littlehampton BN17 5LP	Supported.
15	Brookfield	DC/FT/MW	LU/59/19/PL	Installation of 5 No. 'vehicle-to-ground' lifts, HVAC plant units, a canopy cover over the associated service yard area for a temporary period of five years, installation of 3 No. level access doors, minor alterations to internal access road including widening works, creation of a new spur, provision of a pedestrian footbridge & associated lighting & drainage infrastructure provision.	Land at Watersmead Business Park Worthing Road Littlehampton BN17 6LS	No Objection

**Appendix 1**

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<b>Plan List No.</b>	<b>Ward</b>	<b>Ward Councillor</b>	<b>Planning No.</b>	<b>Details of Application</b>	<b>Location</b>	<b>Comments</b>
15	River	IB	LU/110/19/CLP	Lawful development certificate for a proposed rear single storey extension.	23 St Catherines Rd Littlehampton	No Objection
15	Beach		LU/99/19/CLP	Lawful development certificate for the proposed infill of internal courtyard with insulated roof to create new waiting are	The Park Surgery St Floras Road Littlehampton	No Objection.
16	Brookfield	FT/MW	LU/111/19/HH	Single storey rear extension to form a bedroom and shower room (option 1)	81 Timberleys Littlehampton BN17 6QA	No Objection
16	Brookfield	FT/MW	LU/112/19/HH	Single storey rear extension to form a bedroom and shower room (Option 2)	81 Timberleys Littlehampton BN17 6QA	No Objection
16	River	IB	LU/102/19/HH	Boundary wall to front	11 Maltravers Drive Littlehampton BN17 5EX	No Objection

## Appendix 1

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Plan List No.	Ward	Ward Councillor	Planning No.	Details of Application	Location	Comments
17	River	IB	LU/114/19/HH	Two storey front extension, porch to side and single storey outbuilding to rear to be used as a storage room	61 Linden Road Littlehampton BN17 7BP	It was observed that the proposed outbuilding was on the boundary of the Town Council's allotments. Whilst the Committee had no objection to the proposed development, they sought the inclusion of a gap sufficient to allow maintenance of the boundary fence as per the other properties with similar outbuildings in the area.
17	Courtwick with Toddington	MA	LU/121/19/HH	Proposed single storey rear extension	3 Granary Way Littlehampton BN17 7QY	No Objection. The Committee also wished to draw attention to the proposed installation of a roller shutter at the front of the property and questioned why it was not specified in the description of the application.