



Wednesday 24th April 2019

You are hereby summoned to attend an **EXTRAORDINARY MEETING** of the **TOWN COUNCIL** to be held in the **NEW MILLENNIUM CHAMBER, MANOR HOUSE, CHURCH STREET, LITTLEHAMPTON** on **TUESDAY 30th APRIL 2019** at **6PM**

This meeting may not be required. If it is cancelled, Members will be notified electronically, and the website updated accordingly.

PETER HERBERT
Town Clerk

AGENDA

2018/2019

- 1. EVACUATION PROCEDURES**
- 2. FILMING OF COUNCIL MEETINGS USE OF SOCIAL MEDIA AND MOBILE PHONES**

During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be filmed. If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**

Members and Officers are reminded to make any declaration of disclosable pecuniary or personal and/or prejudicial interests that they may have in relation to items on this Agenda.

You should declare your interest by stating:

 - (a) the item you have the interest in
 - (b) whether it is a disclosable pecuniary interest, whereupon you will be taking no part in the discussions on that matter, or
 - (c)
 - (i) whether it is a personal interest and the nature of the interest
 - (ii) whether it is also a prejudicial interest

- (iii) If it is a prejudicial interest, whether you will be exercising your right to speak under PUBLIC FORUM

It is recorded in the register of interests that:

- Cllr Walsh KStJ is a Member of Arun District Council, West Sussex County Council and Littlehampton Harbour Board
- Cllr Buckland is a Member of Arun District Council and West Sussex County Council
- Cllr Purchase is a Member of Arun District Council and West Sussex County Council
- Cllr Warren QVRM is a Member of Arun District Council
- Cllr Ayres is a Member of Arun District Council
- Cllr Gammon is a Member of Arun District Council
- Cllr Northeast is a Member of Arun District Council

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

5. **EXEMPT BUSINESS**

It is **RECOMMENDED** that:

The public and accredited representatives of the press be excluded from the Meeting under Section 100 Local Government Act 1972 due to the confidential nature of the business to be conducted.

The following items are confidential for Members of the Council only in accordance with Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972, being information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority and employees of, or office holders under, the authority.

6. **EXEMPT OFFICER'S REPORT**

6.1 **Staffing Update – oral report from the Town Clerk**